



**2024-2025 Request for Certification of VA Benefits**

Please complete all areas. Incomplete forms and missing documents may delay processing of VA Benefits.

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Veteran/Active-Duty Branch: \_\_\_\_\_

Military Installation Stationed: \_\_\_\_\_  
(Last or Current)

**Documents which may be required for certification:**

**All Applicants**

- Request for Certification of VA Benefits
- Certificate of Eligibility  
[\\*How do I apply for VA Education benefits\\*](#)

**Veterans Only:**

- Military Transcripts if not already provided and on file

**Campus/Satellite Attending:** \_\_\_AUG \_\_\_COL \_\_\_FBN \_\_\_GOLC \_\_\_MAIN \_\_\_ROB \_\_\_RKD \_\_\_VAL \_\_\_ZEB

**Please indicate which type of student you plan to be:** \_\_\_Commuter \_\_\_Online \_\_\_Cadet (Milledgeville Campus Only)

**Housing Plan:** \_\_\_ With Parent(s) \_\_\_ Without Parent(s)/Off Campus

**Please indicate term(s) you wish to have VA Benefits certified for the current Academic Year. *Only the terms selected will be certified.***  
Once you submit this form, you will be continually certified for terms selected below as long as you are continually enrolled. ***Student must notify their Grad Coach or GMC.VA.ED.Benefits@gmc.edu if they wish to revise/cancel request.*** Students who have a break in enrollment must notify their Grad Coach or [GMC.VA.ED.Benefits@gmc.edu](mailto:GMC.VA.ED.Benefits@gmc.edu) when they return if they wish for certification to resume.

**Terms:** \_\_\_ Quarter 1 (Aug-Oct) \_\_\_ Quarter 2 (Oct-Dec) \_\_\_ Quarter 3 (Jan-Mar) \_\_\_ Quarter 4 (Mar-May) \_\_\_ Summer

**Are you requesting certification for terms prior to the 2024-2025 Academic Year?** \_\_\_Y \_\_\_N

**Academic Year:** \_\_\_\_\_

**Terms:** \_\_\_ Quarter 1 (Aug-Oct) \_\_\_ Quarter 2 (Oct-Dec) \_\_\_ Quarter 3 (Jan-Mar) \_\_\_ Quarter 4 (Mar-May) \_\_\_ Summer

**Please indicate for which chapter of VA benefits you wish to be certified:**

\_\_\_ Ch. 33 (Post 9/11) \_\_\_ Ch. 33 (Dependent) \_\_\_ Ch. 30 (MGIB) \_\_\_ Ch. 1606 (MGIB-SR)

\_\_\_ Ch. 35 (DEA) - Additional Information Required

**Veteran's Full Name:** \_\_\_\_\_

**Veteran's SSN:** \_\_\_\_\_

\_\_\_ Ch. 31 (VR&E) - Additional Information Required

**VR&E Counselor's Name:** \_\_\_\_\_

**VR&E Counselor's Email:** \_\_\_\_\_

**Please read and initial to confirm you understand each item:**

**VA Requirement Monthly Check In:**

\_\_\_\_\_ Many VA educational benefits require monthly check-ins or confirmation. Make sure you know how to complete this for your chapter benefits if it is required. Failure to check-in could result in delays with your VA funding

**Online Courses:**

\_\_\_\_\_ VA educational benefits *will not pay* for online Learning Support (LSS/remedial) courses. (For example: MAT 094, RDG 099, ENG 097, etc. or any course numbers below 100 level).

\_\_\_\_\_ Independent study (online) and Remote courses at GMC are considered online learning courses by the VA. If you are considering taking independent study (online) or remote courses and you are concerned about how this may affect your payment, please contact your Grad Coach or [GMC.VA.ED.Benefits@gmc.edu](mailto:GMC.VA.ED.Benefits@gmc.edu) for additional information prior to enrolling in the courses. See *Online Learning Acknowledgement*

**Degree/Course Requirement:**

\_\_\_\_\_ You must be enrolled in a valid degree program in order to be eligible for VA payment. Non-degree students may **not** qualify for VA benefits. Transient students must provide a primary school letter that includes the coursework that is required by the primary school.

\_\_\_\_\_ VA educational benefits will not pay for a student to repeat a course, unless the course was not successfully passed. This includes courses successfully completed and transferred from another institution.

\_\_\_\_\_ All students who receive VA educational benefits (except dependents using Ch. 33 or Ch. 35) are required to submit a copy of their military transcript to the school. This will be submitted to the registrar's office for evaluation for transfer credits. You may request this transcript at <https://jst.doded.mil/>

\_\_\_\_\_ VA educational benefits will not pay for coursework that is not required for your program of study. Please ensure that you are aware of any credits that have transferred to GMC (for example, credits from military experience or from other institutions). All students that have completed basic training receive credit for physical education and wellness courses.

\_\_\_\_\_ For VA purposes, military science courses (MSD) are only required for students participating in the early commissioning program (ECP) or the State Service Scholarship (SSS) program.

\_\_\_\_\_ Courses which do not meet for the entire term either through a combination of in-class or online activity will be certified only for the days they actually meet. For example, if you are enrolled in a course that only meets for 2 weekends of the term (Fri-Sun), you will only be certified for 6 days for that class. This means VA will only pay you for 6 days, NOT the full term.

\_\_\_\_\_ Full-time enrollment status at GMC does not necessarily equal full-time enrollment status with the VA. Taking courses such as the one in the previous example may affect your enrollment status with the VA. If you have questions regarding this, please contact the Grad Coach or [GMC.VA.ED.Benefits@gmc.edu](mailto:GMC.VA.ED.Benefits@gmc.edu)

**Change of Program or Place of Training:**

\_\_\_\_\_ If you have previously used your benefits at another institution, you will need to complete the VA Request for Change of Program or Place of Training. You will also need to complete this form when transferring from one GMC campus to another. You may complete and submit this application online at [www.va.gov](http://www.va.gov). Click on "Change your current education benefits" in the Education section.

**Book Fee Rental:**

\_\_\_\_\_ Ch. 33 does not pay for book rental fees. You are responsible for paying this fee out of pocket and will be reimbursed by the VA. The VA stipend is \$41.67 per credit hour (if you are full-time and 100% eligible). It pays up to \$1,000 per fiscal year (beginning Oct. 1, 2015). If you are less than full time or eligible for less than 100%, the stipend will be pro-rated by the VA.

**Debt to GMC/VA:**

\_\_\_\_\_ If you withdraw from or stop attending a course, your enrollment certification will be updated and could result in a reduction in payment or a student debt with the school/VA. If you accept payment from the VA for a term or hours in which you are not enrolled, you may be responsible for repayment to GMC/VA.

**I have read and understood the above statements.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_