



## Student Rights and Responsibilities for Financial Aid Eligibility

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Information regarding all policies and procedures described in this section is available within the college catalog and/or through the GMC website, unless otherwise noted.

#### As a Georgia Military College student, you have the right to know the following:

- All federal, state, institutional, and private student financial assistance programs available, including both need and non-need-based programs.
- The cost of attending GMC, how the Cost of Attendance is calculated, how the Expected Family Contribution is determined, and how your financial need is calculated using these numbers.
- Procedures, forms, deadlines, and eligibility requirements to apply for financial assistance
- How financial aid will be disbursed including an explanation of GMC's refund policy.
- What portion of financial aid is a loan, which must be repaid, and what portion is a grant. If a loan has been received, you have the right to know the interest rate and loan repayment options and procedures. Sample repayment schedule is available through Entrance Counseling at <https://studentaid.gov>
- The satisfactory academic progress (SAP) requirements to maintain eligibility for financial assistance, how to appeal a loss of financial assistance due to failing to meet SAP requirements, and how to regain eligibility for financial assistance after failing to meet the standards without an appeal.
- Policies regarding confidentiality of financial aid records. GMC complies with the Family Educational Rights and Privacy Act of 1974. Information can be found here: <http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>
- Who to contact and how to contact the appropriate GMC personnel regarding student financial assistance
- Exit counseling information which is required upon transfer from or completion of your program at GMC. Information is available here: <https://studentaid.gov>
- The general conditions and terms applicable to any employment provided to a student as part of the student's financial assistance package.

#### As a Georgia Military College student, you have the responsibility to do the following:

- Read and consider all information about GMC before you enroll
- Complete all GMC application forms accurately and submit them to the appropriate office(s) by required deadlines.
- Accurately and honestly complete your Free Application for Federal Student Aid (FAFSA). Errors can result in processing delays. False or misleading information is a criminal offense, and is subject to a \$10,000 fine, imprisonment, or both.
- Use all financial aid received solely for expenses related to attending GMC.
- Comply with all requests for documentation from GMC, and submit corrections or new information, as appropriate.
- Read, understand, and accept responsibility for all forms or agreements you sign. We recommend you keep copies for your records. If you are unsure of how to complete a form, ask the financial aid office for assistance.
- Notify the financial aid office if you intend to attend two post-secondary institutions at the same time. Financial aid must be awarded accordingly.



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- Report to the financial aid office if you are in default on any student loan, or owe a refund or repayment of any educational grant received from any school.
- Notify the GMC Registrar's Office and your student loan lender (if applicable) of any changes in your name or address. Also, notify your lender of any changes in your enrollment status.
- Perform agreed upon work if a Federal Work Study position is offered to you and accepted.
- Meet all Satisfactory Academic Progress (SAP) policies.
- Know and comply with the following GMC policies and procedures as they relate to financial aid: Learning Support Services, Retroactive Student Aid, and Withdrawal Policy.