

# *Student Code of Conduct*

## **Philosophy**

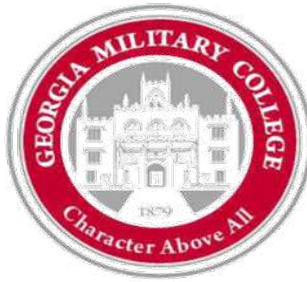
Georgia Military College is a community of students, faculty, and administrators who come together to learn, work and grow in moral character. Central to this concept of community is a belief in the importance of honorable behavior for oneself and the community. The Honor Code fosters this dual sense of ethical conduct.

The Honor Code is an educational tool exercising the power of community and expressing the College's values. The Code commits all students to perform academic work honestly and to act when academic dishonesty occurs. It commits faculty to engender an atmosphere of trust in the classroom and key leaders of the College to act promptly whenever standards of trust or truthfulness are threatened. Finally, the Honor Code advocates responsibility, an integral part of the moral growth that Georgia Military College espouses.

Students at GMC are expected to be responsible citizens, abiding by all college policies, regulations, and local, state, and federal laws. Any student guilty of breaking the law or infracting the Student Code of Conduct may be subject to disciplinary action.

Some Campus Directors also serve as the Dean of Students and are the administrative officials with primary responsibility for all student discipline at each GMC location. The Commandant of Cadets is responsible for the college Corps of Cadets but may refer a cadet issue to the Main Campus Dean of Students for disposition.

In signing the Honor Code, students commit themselves to maintaining their honor, insist that all in the community honor the Code, and act in response to violations of the Code. The dimensions of that commitment are worth pondering.



# *Honor Code*

*I will not lie, cheat, or steal  
nor tolerate those who do.*



## **Spirit of the Honor Code**

The Spirit of the Code emphasizes being truthful in all matters. This also applies to the principles of fairness (cheating), respect for others and their property (stealing), and corporate responsibility (toleration). Students who live and abide by the Spirit of the Code will never have to worry about violating the proscriptions of the Honor Code.

The Spirit of the Code is embodied in positive principles behind each of the Code's four prescriptions. As an assertion of the way of life that marks true men and women of character, the

Spirit of the Code goes beyond the mere external adherence to rules and procedures. Students who live and abide by the Spirit of the Code are truthful, fair, respectful, and corporately responsible.

## **Personal Honor**

Honorable people tell the truth, even in difficult situations, keep promises, and know that cheating or stealing is dishonorable. Although we also know that everyone can be tempted. The fear of failure and the prospect of comfort or future success can lead us to betray the principles of truth, honesty, and integrity. We also know that social pressures, pleasures, or personal problems can compromise our values. In short, thoughtless acts can cost us our integrity.

At Georgia Military College, clear commitments regularly reaffirm the need for honor present in our minds. We further believe that honesty, integrity, and truth are not just values; they are decisions we make despite temptation and the lure of the “easy way out.”

## **Social Responsibility**

The Honor Code emphasizes that students are citizens and civic responsibility means going beyond a purely personal concern. The commitment to honor at Georgia Military College is an individual matter and a social contract.

## **Awareness**

When a student is aware of cheating, the Honor Code dictates that students bring this information forward to help deans, department chairs, faculty, and students reduce the opportunities for dishonesty and identify patterns that urgently require corrective action. Such actions are essential for achieving a more honest community.

## **Directness**

Confronting those who have violated the Honor Code by cheating is also critical. Any student who has strong reason to believe someone has cheated is expected to address it with that student. This is the most demanding requirement of the Code, yet it also holds the most significant promise of reducing plagiarism and cheating across the whole range of academic work. When improper conduct is identified in this way, violators will know that they have been observed and that continuing may result in serious repercussions—knowledge that could affect immediate constructive change.

## **Choice**

The Honor Code emphasizes the choice witnesses to violations always face. To weigh that choice means to think about the costs of dishonesty to individuals and the community’s morale. It also means to think about students who lie, cheat, or steal and whether accounting for their actions before some appropriate authority might help them change their behavior.

## **Students and the Honor Code**

Each student admitted to Georgia Military College is required to sign the Honor Code before matriculating. The college sponsors discussions of the Code of Conduct and problems of academic dishonesty during new student orientation and throughout the year in faculty-directed classroom discussions.

Students must abide by GMC’s Honor Code in their academic work and every aspect of their experience at Georgia Military College. Their professors expect students to maintain a high level of academic integrity in their coursework, and there will be multiple opportunities for students to discuss the importance of following the Honor Code and practicing ethical behavior throughout their time at GMC.

All policies involving equal opportunity, harassment, and discrimination are subject to resolution using the Georgia Military College Equity Grievance Process (EGP). The Equity Grievance Process is applicable regardless of the status of the parties involved, who may be members or non-members of the campus

community, students, student organizations, faculty, administrators, or staff. Georgia Military College reserves the right to act on incidents occurring on campus. Georgia Military College also reserves the right to act on incidents occurring off-campus when the off-campus conduct could have an on-campus impact or impact the educational mission of Georgia Military College.

Discipline measures at GMC are part of the educational process to assist students in developing personal, social, and civic responsibilities. The listing of violations found in the Student Code of Conduct should not be considered all-inclusive. Each case is considered individually, with the outcomes geared toward student development.

## **Violations of the GMC Code of Conduct**

1. Consumption, possession, or transportation of alcoholic beverages by any student under legal age. Furnishing and/or distributing alcoholic beverages to any student under legal age. Intoxication causing disorderly, obscene, or indecent conduct or appearance.
2. Disruptive behavior in an academic setting that interferes with the learning environment.
3. Intentional damage or destruction of property.
4. Assembly on campus that obstructs the free movement of persons about the campus, interferes with the use of college facilities or interferes with the regular operation of the college. This doesn't deny the right to peaceful, non-disruptive assembly.
5. Possessing animals (pets) in class, study hall, or cafeteria.
6. Bringing babies or small children to classes or other service areas.
7. Bringing friends, visitors, or family members who are not enrolled in the class without the permission and approval of the instructor.
8. Disorderly Conduct to include (but not limited to):
  - Bullying.
  - Interpersonal violence involves an individual or small group intentionally using physical force or power against other persons. Interpersonal violence may be physical, sexual, or psychological.
  - Any conduct or communication that a reasonable person would interpret as an expression of intent to harm themselves or others.
  - Discrimination that deprives other community members of educational or employment access based on their actual or perceived membership in a protected class.
  - Disrespectful conduct toward others.
  - Attire or accessories advertising, displaying, or promoting any drug, including alcohol or tobacco, sexual activity, violence, lewd language, disrespect, and bigotry towards any group are unacceptable. Hats/caps should not be worn inside buildings.
  - Unacceptable clothing includes gang-related attire, excessively tight or revealing clothes, short shorts, bare midriff, low-cut blouses, tank tops, halter tops, tube tops, see-through tops, cropped tops, spiked jewelry, or chains. Shorts and dresses must cover the front, back, sides, and midriff.
  - Possession or use (without a valid prescription), manufacturing, furnishing, or selling any narcotic or dangerous drug on or off college property or in college facilities.
  - Possessing, furnishing, selling or using explosives in or on college property.
  - Altering, counterfeiting, forging, falsifying, or causing to be altered, counterfeited, forged, or falsified any record, form, or document used by the college.

- Tampering with fire safety equipment, including making false alarms. Setting any unauthorized fire in or on college property. Possessing fireworks on college property.
- Gambling for money or valuable items.
- Harassment resulting in discrimination that creates a hostile environment.
- Hazing or acts likely to cause physical or psychological harm or social ostracism.
- Any retaliatory action against a person because they participate in a protected activity. Retaliation against an individual for alleging harassment, supporting a complainant, or for assisting in providing information relevant to a claim of harassment. Acts of alleged retaliation should be reported immediately to Title IX Coordinators. Georgia Military College will protect individuals who fear that they may be subjected to retaliation.
- Sexual Harassment.
- Non-Consensual Sexual Contact.
- Stalking.
- Sexual exploitation.
- The use of GMC computer facilities for solicitation, enticement, or seduction of a minor. Any use of GMC computer facilities for compiling, transmitting, printing, publishing, reproducing, trading, selling or exchanging any notice, statement, advertisement, or any child's name, telephone number, place of residence, physical characteristics, or other identifying information to offer or solicit sexual conduct of or with any child or the visual depiction thereof is prohibited and actionable under Georgia law.
- Possession, transport, or receipt of a weapon in any location on Georgia Military College (GMC) property other than in parked and locked private passenger motor vehicles or at any GMC-sponsored event. This includes:

**Firearm or weapon, whether operable or inoperable or any object of like character, including but not limited to paintball guns, BB guns, potato guns, airsoft guns, or any device which propels a projectile of any kind. Any dangerous weapon, machine gun, sawed-off shotgun or rifle, shotgun or silencer. Any bacteriological weapon, biological weapon, destructive device, detonator, over-pressure device, or poison gas. Any hoax device.**

- These provisions do not prohibit the possession of weapons or devices which are legal to possess within a privately-owned passenger motor vehicle or for approved and supervised GMC Cadet military training and instruction or approved and supervised college or preparatory school rifle team training, travel, or competition.
- Except as allowed by Georgia law, firearms are strictly prohibited from being removed from a vehicle while on school grounds.
- Smoking, eating, or drinking is prohibited in areas. Smoking has anything that gives off smoke, steam, or vapor, including electronic cigarettes.
- Lending, selling, or transferring a student ID card.
- No student shall enter any college building, office, or other facilities without authorization after regular closing hours.

Anyone having questions about this policy may contact the GMC Dean of Students (478-387-4890), Georgia Military College Police Chief (478-387-4715), or the appropriate Campus Director.

## **Disruptive Classroom Behavior**

If a student's conduct interferes with or disrupts the orderly class process, the instructor should promptly advise the student to cease the misbehavior. If the disruptive behavior continues, the instructor may ask the student to leave the class and schedule a private conference with the instructor before returning to the class. The instructor shall also refer the matter to their Campus Director or Dean of Students for appropriate disciplinary action. The Campus Director or Dean of Students will determine whether the situation needs referral to the Institutional Dean of Students.

If the student refuses to leave the classroom and continues the disruptive behavior, the instructor may discontinue the class session, inform the student not to return to class without the instructor's permission, and report the incident in writing to the to their Campus Director or Dean of Students and provide a copy to the GMC Dean of Students. The Campus Director or Dean of Students will ensure that all necessary actions are taken. Such a report should include dates, times, actions, names of persons involved, and names of witnesses.

If, when the class next convenes, the student attempts to return to class without the instructor's prior permission, the instructor may deny the student access to the course. If the student interferes with or disrupts the orderly class process and refuses to leave the classroom when requested by the instructor, the instructor may obtain the assistance of the campus police officers to remove the student from the class and prevent their return to that class. The instructor will inform the Campus Director or Dean of Students of the incident without delay, and a report will be forwarded to the Institutional Dean of Students.

## **Procedures**

All students and all persons employed by the College have the responsibility and obligation to report violators of the CODE OF CONDUCT. When a student is charged with a violation of the preceding conduct regulations, the student's case is treated in keeping with the procedures outlined below:

1. All complaints of alleged violations by a student are made to the applicable convening authorities - Campus Director, Campus Dean of Students, Commandant of Cadets or Georgia Military College Police Chief. Each complaint should include a statement of facts outlining the alleged misconduct. However, if the complaint alleges activity deemed a possible threat to others or themselves, it must be forwarded to the GMC Chief of Police and Institutional Dean of Students **IMMEDIATELY**.
2. The recipient will notify the student of the complaint that they are accused of a violation and will be asked to come for a conference to discuss the complaint.
3. At the conference mentioned above, the student shall be advised that:
  - a. The student may admit or deny the alleged violation, waive all further hearings, and request that the college official take appropriate action.
  - b. The student may admit or deny the alleged violation. If the case involves the possibility of suspension or expulsion, the Dean of Students, the Commandant of Cadets, or the Campus Director may refer the matter to the Disciplinary Committee for complete resolution. Otherwise, the Dean of Students, the Commandant of Cadets, or the GMC Campus Director will fully resolve the case. These administrators may, for a good cause, refer any matter to the Disciplinary Committee.

4. Students referred to the Disciplinary Committee by a Convening Authority will be given reasonable notice before the hearing. The notice will be provided in writing to your official GMC email. The notice will include the following:

- ❖ **The date, time, and place of the hearing.**
- ❖ **A statement of the specific charges and grounds which, if proven, would justify disciplinary action being taken.**
- ❖ **The names of witnesses scheduled to appear.**
- ❖ **Parents of a minor will be notified of the charges.**

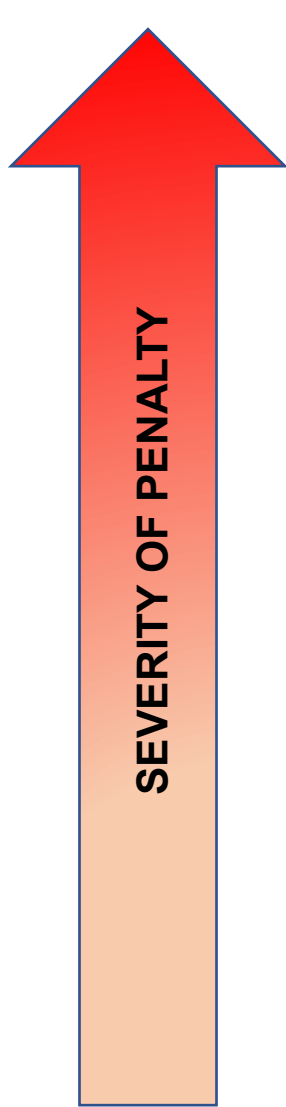
5. The student, if a minor, is expected to notify parents or guardians concerning the charges. Before the hearing, these persons may request a conference with their student and college officials.
6. The Disciplinary Committee's findings and recommendations are sent to the Convening Authority for decision. The Convening Authority is the approval authority for all findings and recommendations made by the Disciplinary Committee. Decisions involving expulsion or suspension of more than one quarter require an Institutional Dean of Student Concurrence.
7. Students are authorized to have a person of their choosing with them during the hearing but are not allowed to represent/counsel the student during the hearing. The Disciplinary Committee reserves the right to remove any person during the hearing.
8. Recording the hearing by the student, legal representative, or family member is prohibited. Georgia Military College (GMC) affirms its commitment to promoting fairness and equity in all aspects of the educational enterprise.

## **Convening Authority Responsibilities**

1. Convening Authorities will appoint Disciplinary Committees of no less than three persons and ensure that these committees afford due process and that members are trained to conduct and report committee proceedings. In cases of potential Honor Code violations, at least one student must be selected for the Disciplinary Committee.
2. Convening Authorities are responsible for notifying the Registrar to annotate transcripts, if appropriate.
3. Convening Authorities are the office of record for Disciplinary Committee hearings, actions, and decisions that proceed from hearings.
4. The Dean of Students at their respective campus monitors training and compliance with Disciplinary Committee policy and procedure at all campuses.

## Code of Conduct Penalties

The following are possible penalties that may be imposed upon the student for an infraction of the Code of Conduct. This list shall not be exhaustive and may be enlarged or modified to meet particular circumstances in any given case.

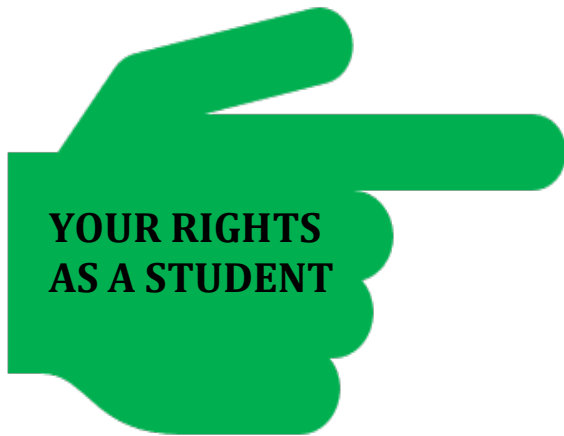


PENALTY	OUTCOME
Expulsion	This is permanent severance of the student's relationship with the college.
Disciplinary Suspension	Temporary severance of the student's relationship with the college for a specific period, though not more than one quarter.
Dismissal (Corps of Cadets)	College cadets may be dismissed from the Corps of Cadets. However, this action does not affect their standing as college students and does not constitute a property right.
Disciplinary Probation	Notice to the student that any further major disciplinary violation may result in suspension; disciplinary probation might include one or more of the following: the setting of restriction, issuing a reprimand, and restitution.
Reprimand	An oral reprimand is verbal disapproval issued to the student. A letter of reprimand is a written statement of disapproval to the student.
Restrictions	This includes the exclusion from enjoying or participating in social activities and ID card privileges.
Restitution	Reimbursement for damage to or misappropriation of property may take the form of appropriate service or other compensation.



## **Rights of Student Defendant before the Disciplinary Committee**

At hearings of the Disciplinary Committee, student defendants will be afforded all rights entitled to due process. As a minimum, they must be advised of the following:



- The right to have a faculty member or student assist them in defense.
- The right to present evidence.
- The right to view and hear all evidence presented.
- The right to ask questions of the witness's testimony or written statements.
- The right to remain silent.
- The right to be presumed innocent until proven guilty.
- The right to have minutes of the proceedings kept and forwarded to the Convening Authority to review before deciding.
- The right to attend classes and required college functions until a hearing is held and a decision is rendered. \*

\* Exceptions to this would be made when the student's presence would create a dangerous or disruptive situation. In such case, GMC may impose temporary protective measures, including suspension, pending a hearing, which may be reasonably necessary. Such interim protective measures may be applied where the student is accused of violating a college regulation or a local, state, or federal law or regulation. It is understood that such temporary protective measures if applied, will be without avoidable prejudice against the student.

## **The Disciplinary Committee**

- The Campus Director appoints the Disciplinary Committee of no less than three persons. The Campus Director and Dean of Students are not eligible to serve on this committee.
- The Disciplinary Committee hears cases involving alleged violations of the Student Code of Conduct and Cadet Rules and Regulations referred to by the Convening Authority (GMC Dean of Students, GMC Campus Directors, or the Commandant of Cadets). Usually, these cases are those in which there is a possibility of suspension or expulsion of the accused student.
- The Campus Director, or Dean of Students, or Commandant of Cadets makes preliminary investigations of charges against students and refers the case to the Disciplinary Committee. The chairperson sets the time and place for a hearing and notifies other members. From that point, all summoning of the respondent(s) and witnesses is done by the Convening Authority that refers the matter to the Disciplinary Committee. It is the responsibility of the Convening Authority to investigate the misconduct, notify the Disciplinary Committee of witnesses, and present the evidence in the case.
- Decisions of the Disciplinary Committee are made by majority vote. A quorum consists of all three members.
- Members of the Disciplinary Committee may disqualify themselves if their involvement in the case is detrimental to the interest of the accused or the institution. The Campus Directors may make replacements for members who disqualify themselves at GMC campuses.
- The Disciplinary Committee Chairperson ensures that minutes of the proceedings are accurately prepared and files maintained.
- The Disciplinary Committee Chairperson is responsible for communicating Committee findings and recommendations to the Convening Authority for final decision.

## **Disciplinary Obligations**

For a student to be approved for graduation or the release of academic transcripts, they must resolve any outstanding disciplinary obligations. The student must have complied with the terms of any penalties imposed as a result of misconduct, including cadet-specific actions.

The college does not guarantee the award of a degree in any course of study. The award of degrees is conditioned upon satisfaction of all current degree and instructional requirements at the time of such award, compliance with the college rules and procedures, and performance meeting bona fide expectations of the faculty.

## **Adjudication of Honor Code Violations**

When warranted, violations of the Honor Code will be handled by a Disciplinary Committee and by the same process as non-academic disciplinary violations. Additionally, the Corps of Cadets has a Cadet Honor Council to hear cases of cadet-specific issues. A staff Graduation Coach may also be assigned for Honor Code violations assisting with administrative efforts.

When convened, the Disciplinary Committee will review the facts of each case and decide whether the evidence supports additional non-academic disciplinary procedures. Committee findings are forwarded to the appropriate Convening Authority for review. If the reviewing officials agree with a committee finding that a student warrants additional non-academic disciplinary action, then for a first offense, the student will be placed on disciplinary probation for two calendar years with the stipulation that any future violation of the Honor Code may result in immediate dismissal from the College.

For a second offense, the Disciplinary Committee may recommend that the student be removed from the class where the infraction occurred with an XF grade to indicate an honor violation. The student is also subject to

expulsion. If the student is expelled, a grade of WF will be assigned to all classes in which the student is enrolled at the time of the second offense. An XF grade, suspension, and expulsion require the approval of the GMC Institutional Dean of Students.

Note that the Student Honor process reinforces the faculty and allows students to learn from mistakes. The Disciplinary Committee does not override/veto the faculty's academic decision. Instead, the Student Honor Council determines whether additional non-academic disciplinary measures are warranted.

## **The Faculty**

Faculty members are responsible for clarifying the rules by which their classes operate, including their expectations about when cooperation among students is encouraged or prohibited. Professors expect students to maintain a high level of academic integrity in their coursework, and there will be multiple opportunities for students to discuss the importance of following the Honor Code and practicing ethical behavior throughout their time at GMC.

## **The Administration**

The Senior Vice President, Chief Academic Officer and Dean of Faculty, Senior Department Chairs, and Department Chairs are expected to ensure that academic departments regularly review the Honor Code and its requirements and the faculty's responsibilities for handling matters of academic dishonesty. These administrators and key faculty members are also expected to ensure that new faculty understand the Honor Code and the policies of the College as they apply to the prevention and adjudication of academic dishonesty.

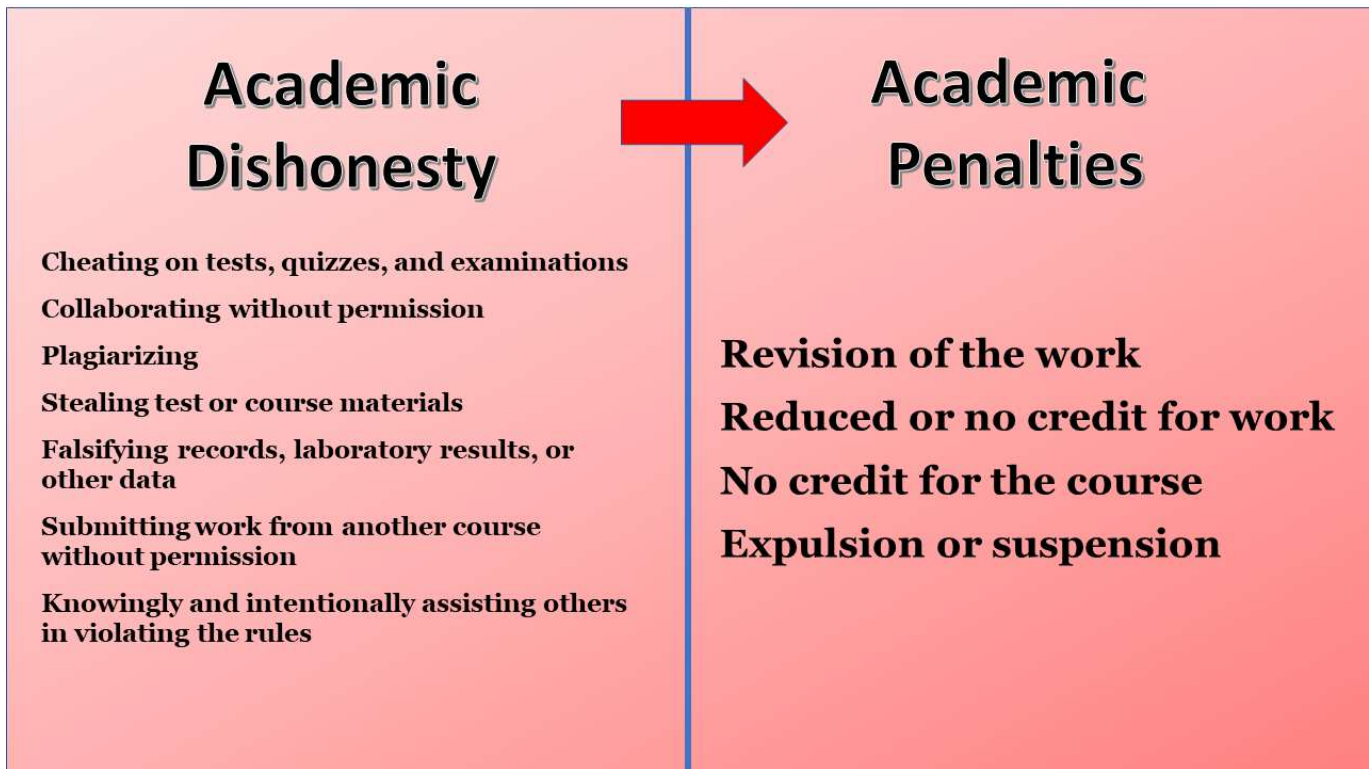
If key college officials receive allegations of widespread violations of the Honor Code, they will meet promptly with the relevant faculty and department chairs. The officials will help them develop effective responses to whatever problems exist.

## **Policy**

Georgia Military College acknowledges the need to preserve an orderly process concerning teaching, research, and the learning process and the need to protect and monitor students' academic rights and responsibilities. Since the primary goal of education is to increase one's knowledge, academic dishonesty will not be tolerated at Georgia Military College.

Academic dishonesty is defined in two distinct ways:

1. Students who commit academic dishonesty have attempted to mislead others about their competence and knowledge of the subject matter for the course in which they cheated, thus misrepresenting their intellectual growth.
2. Academic dishonesty violates the code of conduct expected of students attending Georgia Military College. Students at GMC are challenged to live by our Honor Code, and acts of academic dishonesty show a failure in character that is unacceptable at this college. Acts of academic dishonesty violate the efforts of the college to educate students on their intellect and character.



## **Academic Dishonesty**

Academic dishonesty includes the following examples, as well as similar conduct aimed at making a false representation concerning academic performance:

1. Cheating on tests, quizzes, and examinations
2. Collaborating with others in work to be presented, contrary to the stated rules of the course
3. Plagiarizing, including submitting others' ideas or papers (whether purchased, borrowed, or obtained as one's own). When direct quotations are used in themes, essays, term papers, tests, book reviews, and other similar work, they must be indicated; and when the ideas of another are incorporated in any paper, they must be acknowledged, according to a style of documentation appropriate to the discipline
4. Violating [Academic Honesty and the Use of Artificial Intelligence in Georgia Military College](#) policy.
5. Stealing examination or course materials
6. Falsifying records, laboratory results, or other data
7. Submitting unapproved work previously presented in another course
8. Knowingly and intentionally assisting another student in any of the above, including assistance in an arrangement whereby any work, classroom performance, examination, or other activity is submitted or performed by a person other than the student under whose name the work is submitted or performed.

## **Academic Dishonesty Procedures**

Academic dishonesty will not be tolerated in any class taught at GMC. It is the joint responsibility of the student body and the faculty to uphold our academic standards. As such, every member of this learning community is expected to support the academic dishonesty policy.

If a student witnesses an incident of academic dishonesty, the student should take appropriate action. That may include: confronting the student and reporting the incident to the faculty or Campus Director or Dean of Students. Being aware of an incident and taking no action represents a failure on everyone's part.

In cases of academic dishonesty, the faculty member will review the facts and decide on the penalty appropriate for that case. The faculty member will communicate their findings through the Department Chair to the Senior Department Chair for approval using the Honor Council Referral Form. Once approved, the faculty member will give the student a copy of the referral form, including a statement of the academic penalty imposed. The student may appeal the academic penalty by following the Academic Appeals Process.

Additionally, all cases of academic dishonesty will be sent to the Campus Director or Dean of Students for adjudication. The Campus Director or Dean of Students for the location may make the determination to impose corrective actions or refer the matter to a Student Honor Council, depending on the severity of the infraction.

### **Academic Penalties for Academic Dishonesty**

The following penalties may be imposed for academic dishonesty:

- Revision of the work in question for full or partial credit
- Reduced credit or no credit for the work in question.
- No credit for the course
- Recommendation for expulsion or suspension of the violator

Georgia Military College policy is that any academic dishonesty cases can be referred to the Student Honor Council, which will determine if additional penalties are warranted.

### **Honor Code Violation—Academic Dishonesty Procedures**

Academic dishonesty is also a violation of the Honor Code and, as such, may be reviewed by the SHC. The Council aims to determine if the student deliberately and with intent violated the Honor Code. As GMC functions to develop intellect and elevate our students' character, acts of base character will not be tolerated. Students who repeatedly violate the Honor Code are subject to expulsion.

Students found guilty of academic dishonesty by the faculty can be referred by the Campus Dean of Students to the SHC at their respective satellite locations. If a location cannot run a Student Honor Council, they should request assistance from a larger location able to implement an SHC. Because the academic quarter may end before the case has been adjudicated, the Campus Dean of Students will place a disciplinary (or registration) hold on the student's account pending the hearing outcome.

The Campus Dean of Students shall give fair notice to any student called to appear in front of the SHC for academic dishonesty. The student must appear at the SHC hearing. The student may present evidence and witnesses supporting their case at the hearing. Failure to appear will lead to the hearing without the student present, and judgment will be passed based on the evidence presented. Appeals will not be considered if the student fails to appear or produce evidence on their behalf.

### **Student Honor Council Penalties for Honor Code Violation—Academic Dishonesty**

In addition to the academic penalty imposed by the faculty, the SHC may recommend the following penalties for academic dishonesty:

- Guilty of a deliberate honor violation—First Offense. The student may be placed on disciplinary probation for one calendar year. The SHC may also recommend other minor corrective actions, such as a letter of apology.

- Guilty of a deliberate honor violation—Second Offense. Repeated honor violations will not be tolerated at GMC. For a repeat offense of failing to abide by the Honor Code, the student may be removed from the class where the infraction occurred with an XF grade indicating an honor violation. The date of the offense will be recorded as the last day of attendance. The XF grade is only assigned after being found guilty of a repeated honor violation by the Student Honor Council. The student must understand that this action may affect their financial aid award for the current quarter and may negatively impact their ability to receive future financial aid. Any submitted grade in that class will be changed to an XF if the academic term has ended. Once the grade has been posted, the disciplinary (or registration) hold will be lifted. Second offenses are also subject to expulsion from the college.
- Expulsion is the permanent severance of the relationship between the institution and the student, and, as such, this punishment is relatively rare. For expulsion to be warranted, the dishonesty should be repeated and intentional or of such extreme nature that it reflects moral turpitude.

In all cases where suspension, expulsion, or XF grade is appropriate, the Campus Dean of Students or Campus Director will submit the documentation and findings to the GMC Institutional Dean of Students for review. The GMC Dean of Students will review the findings and approve, modify, or disapprove the recommendations of the SHC. The GMC Dean of Students will then inform the accused student of the findings and the penalty to be imposed. The GMC Dean of Students and Campus Dean of Students will maintain copies of all correspondence and deliberations of the SHC.

Should the GMC Institutional Dean of Students agree to expel the student, the date of the infraction will be recorded as the last day of attendance, and the student will earn a grade of IU for all classes in which they are currently enrolled and a grade of XF for the course in which the honor violation took place. The student must understand that this decision may affect their financial aid for the current academic term and may negatively impact their ability to receive future financial aid. At their discretion, the GMC Institutional Dean of Students may elect to impose another penalty. The GMC Institutional Dean of Students will notify the student of the decision. The GMC Institutional Dean of Students is the final appellate authority.

Repeated Honor Code violations result in sequentially harsher penalties. The Honor Code violations can occur in different classes or even in the same academic term to initiate these penalties. It is the GMC Dean of Students/Campus Dean of Students' responsibility to maintain SHC records and inform the council members if the student has previously been found guilty of Honor Code violations.

## **Role of the Dean of Students**

Evidence of non-academic violations will be submitted first to the Campus Director or Dean of Students. The matter can be forwarded to the GMC Disciplinary Committee or convene another disciplinary hearing. Each campus's Campus Director or Dean of Students is responsible for all non-academic disciplinary actions. All such disciplinary actions should proceed by the Georgia Military College's Disciplinary Procedures.

## **Notice to Students**

Georgia Military College shall publish a copy of the Academic Dishonesty Policy, any amendments to the policy that are made, any provisions that have been adopted, and any other supplementary provisions consistent with the policy. The policy is published in the current Student Handbook and is available to all students via the GMC website ([www.gmc.edu](http://www.gmc.edu)).