



MEETING: Board of Trustees, Georgia Military College, Bulldog Room (invite only) and Teleconference (open to the public), Monday, May 4, 2020, 5:30 p.m.

PRESENT: Randall A. New, Chairman of the Board; Members: Mr. George Hogan Sr., Mr. Ken Vance, Rev. Tony Fraley, Mayor Mary Parham-Copelan, LTG William B. Caldwell IV, President of Georgia Military College, Senior GMC Team members and other interested parties.

ABSENT: Mrs. Doris Renfroe

BUSINESS:

1. Chairman of the Board, Randall A. New, having already declared a quorum to be present, called the meeting to order.
2. Chairman New asked for a motion for the minutes of the meetings on January 21, 2020 and March 6, 2020 to be approved. Mr. Hogan made the motion, with Mr. Vance seconding the motion. The minutes were approved by unanimous vote.

3. CHAIRMAN'S REPORT

Chairman New announced his retirement from the Georgia Military College Board of Trustees. He will be moving out of his district and will no longer be able to serve in this capacity. The Board will need to nominate and select the next Chair at the July 20, 2020 meeting.

4. COL Jim Watkins gave a Chief Financial Officer Update. The update included the following:

- Update on CARES Act Funds
- Update on GMC Financial Status
 - i. Mr. Watkins explained that in an effort to mitigate the impacts of COVID-19 and declining in-seat enrollments, GMC took the following actions:
 1. Cancelled Contractors and consultants wherever possible
 2. Reviewing every GMC position and re-purposing or eliminating some positions
 3. Hiring freeze
 4. Canceled travel through July and all out of state and international travel canceled through Dec
 5. Merit increases and bonuses will still be upheld; 3% pay increase has been postponed
 6. Cancelled all in seat classes through summer term
 7. Campus housing closed
 8. Restricted access to campus; closed most buildings/fitness center
 9. Cancelled athletics for spring and summer
 10. Faculty contract—online capable
 11. Implemented temporary telecommuting
- Update on FY21 Budget. Georgia state budget has directed a 14% reduction.
- Update on House Bill 444 (Dual Enrollment Act); will further limit DE overall classes available to take.
- Approval of a "Continuing Resolution" (no State Budget approved yet) until next BoT meeting, July 20, 2020.

A copy of this update is attached and made a part of these minutes.

5. Chairman New asked for a motion to approve a Continuing Resolution to allow GMC operations to continue until the FY21 budget is presented at the July 20, 2020 Board meeting. Mr. Vance made the motion, with Mr. Hogan seconding the motion. The motion to approve a Continuing Resolution was approved by unanimous vote.
6. COL Pam Grant, Prep School Principal, provided an update on the Preparatory School. COL Grant's update included the following:
 - Continuing to monitor local, state, and national guidelines for COVID-19 as it pertains to K-12.
 - Establishing mitigation protocols to reduce the risk of introducing and possibly spreading the virus
 - Having a number of virtual end of the year ceremonies, including the 8th Grade Dining In, Honors Nights, Fine Arts Awards, and Athletic Awards.
 - All Students will be back on campus at the end of the month to clean out their lockers and return textbooks, will announce additional details on May 18th
 - Following the GHSA in regards to planning athletics for the fall. As of now, nothing has been planned.
 - We are continuing with in-seat summer school. We will have about 15-30 students and have protocols in place for to observe all health protocols to include social distancing.
 - Fine Arts camps will be conducted this summer.
 - The performance of Jungle Book has been rescheduled for this summer.

COL Grant also mentioned how proud she was of her faculty for making the transition to remote learning and continuing to make sure that our students are successful.

7. Mr. Jeff Gray, Vice President of Engineering, provided a Facilities Update. The update included the following:
 - GMC received the Historical Preservation and Trust Award for Jenkins Hall.
 - We are demolishing four houses on Baldwin St.
 - Continuing work on the Cross Country track that's located adjacent to the lower practice fields.
 - The Fine Arts Center for Education (FACE) is being delayed by 6-12 months. Between GMC and the GMC Foundation, we have adequate funding for the project. We will continue to work with the GMC Foundation on funding.

8. PRESIDENT'S REPORT

General Caldwell shared the following with the Board:

- COVID-19 – GMC is continuing to track and do what the State mandates. GMC never closed and remained open for the business of education, but all faculty moved to remote teaching. Our intent is to have the Prep School's Change of Command ceremonies at the end of the month. The Prep School is doing a great job in coordinating these events while following health and safety guidelines. Our College Corps of Cadets has students on a staggered schedule to come into the Barracks and clean out their rooms. While those cadets are on campus, we are hosting scholar completion ceremonies and appointments.
- Student Enrollments – The College is on glide path to reach summer enrollment goals. The Prep School's enrollment continues to grow as well for the fall.
- Community Response Campaign – This is a campaign meant to reach out to the community here in Milledgeville, and at our other campuses. We are offering workers affected by COVID 19 a scholarship that will reduce their tuition, books, and fees by 50%. This scholarship can be applied for up to 12 credit hours in both the summer and fall terms. There are 25 scholarships that will be awarded on a first come, first served basis.
- All Paws In Campaign – Starts tomorrow as a part of Global Giving Tuesday. It's a completely virtual/online fundraising effort and money raised will be used to help students impacted by COVID-19.

General Caldwell also recommended to the Board that we have a special Board meeting in order to recognize Chairman New's commitment to GMC for nearly 30 years.

9. The next meeting of the Board was scheduled for July 20, 2020.
10. There being no further business, the meeting was adjourned.

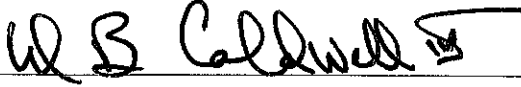


Randall A. New
Chairman



Doris Renfroe
Secretary-Treasurer

Reviewed by:



LtGen. William B. Caldwell, IV
President, Georgia Military College

Finance Committee Update for the Board of Trustees

**May 4, 2020
J. Watkins**

Agenda

- **Update on CARES Act Funds**
- **Update on GMC Financial Status and
FY21 Budget**

Coronavirus Aid, Relief, and Economic Security (CARES) Act

- The U.S. Department of Education (ED) will distribute \$12.56B to higher education institutions under the CARES Act
- The allocation to each school is based 75% on Pell Grant enrollment, 25% on non-Pell Grant enrollment
- GMC will receive \$5,998,679 from ED under the CARES Act; \$2,999,340 for student award grants and \$2,999,339 for GMC
- GMC distributed the student awards to all students in April and maintained a small reserve
- The reserve is about \$212,000 and held to ensure students overlooked due to administrative errors would receive payment; if not disseminated by late summer/early Fall, GMC will distribute all remaining funds to PELL eligible students.
- GMC will also receive \$294,238 as a PBI institution under the CARES Act

GMC Financial Status

- The Georgia Department of Audits and Accounts concluded its FY19 annual examination of GMC's Financial Statements on 17 April 2020. There were no findings or exceptions reported. The State will send a copy of the report to each Board member.
- The FY20 budget and budget execution is being materially impacted by two events:
 - the coronavirus epidemic and
 - declining credit hour enrollments
- GMC has taken mitigating actions to address both events; a summary of these actions are attached. GMC expects to end FY20 either "in the black" or close to it...still two months left in the FY.
- The FY21 Budget development has been interrupted by the coronavirus pandemic. GMC has not received the State budget and therefore the GMC budget will not be presented tonight. However,Item for Decision:
- GMC requests approval of a "continuing resolution" to allow GMC operations to continue until the FY21 budget is presented at the July meeting.

The State 14% Funding Cut

- The state Office of Planning and Budget, House Budget and Research Office, and Senate Budget and Evaluation Office directed all state agencies to develop new spending proposals for fiscal year 2021 which includes a 14% reduction of our base budget
- GMC's expected funding for FY21, using the State's direction will be:

	Prep School	Junior College	Total
FY 2020 Base Budget	\$ 3,747,460	\$ 4,014,412	\$ 7,761,872
14% Reduction	\$ 524,644	\$ 562,018	\$ 1,086,662
FY 2021 Projected	\$ 3,222,816	\$ 3,452,394	\$ 6,675,210

- The effect on GMC is mitigated by several factors including: implementing financial adjustments and changing operating conditions; and additional Federal funding
- For GMC, state funding is about 8% of all revenue; a 14% cut results in about a 1% cut to GMC funding. In addition, in the past, K-12 schools were exempt from State cuts, making the potential cut less than ½ of 1% to GMC.

GMC Mitigating Actions (Financial)

- Cancelled contractor and consultant contracts where possible
- Are reviewing every GMC position and re-purposed or eliminated some positions
- Furloughed full time staff in positions supporting students on campus (no students)
- Furloughed all part time staff
- For furloughed staff, GMC continues to pay benefits (e.g., SHBP, both employee/er)
- In most cases furloughed staff are being paid more on unemployment
- Implemented a hiring freeze
- Cancelled all travel through July; no international or out of state travel thru Dec 31
- Scrubbed all expenses and applied cuts where reasonable
- Postponed the across-the-board 3% pay increase slated for July 1. By exception, some lower paid staff will still receive a modest merit-based pay increase based on the recommendation of the campus director.

GMC Mitigating Actions (Operations)

- Cancelled all in-seat classes through summer term
- Campus housing closed
- Restricted access to campus; closed most buildings/fitness centers, etc.
- Cancelled all athletic events for Spring and Summer
- Accuplacer not required for Summer, Fall 1 or Fall placement in classes
- Restructured faculty contracts to require “on-line capable” professors
- Implemented temporary telecommuting