



**MEETING:** Board of Trustees, Georgia Military College, Usery Community Conference Room, Monday, July 22, 2019, 5:30 p.m.

**PRESENT:** Randall A. New, Chairman of the Board; Members: Mr. George Hogan Sr., Mr. Mike Cobb, Mr. Ken Vance, Ms. Doris Renfro, The Honorable Mary Parham-Copelan, LTG William B. Caldwell, IV, President of Georgia Military College, Senior GMC Team members and other interested parties.

**ABSENT:** Rev. Tony Fraley

**BUSINESS:**

1. Chairman of the Board, Randall A. New, having already declared a quorum to be present, called the meeting to order.
2. Chairman New asked for a motion for the minutes of the meeting on April 22, 2019 to be approved. Mr. Cobb made the motion, with Mr. Hogan seconding the motion. The minutes were approved by unanimous vote.
3. CHAIRMAN'S REPORT

Chairman New asked COL Pam Grant, Preparatory School Principal, to give an update on the Prep School's Advanced Placement testing results. COL Grant briefed that the Prep School had the highest ever Advanced Placement (AP) overall school pass rate of 97%. Biology, Language and Composition, and Statistics had 100 % pass rates and Calculus had a 90% pass rate.

The three AP teachers were formally recognized for their accomplishments:

- Ms. Emily Boylan (AP Biology)
  - Ms. Amanda Mercer (AP Language and Composition)
  - Ms. Alicia Rothen (AP Statistics and Calculus)
4. COL Pam Grant gave a summary of the GMC Prep School Report to the Board. She shared that herself, Dr/CSM Steve Greer, and LTC Kim Leben met with the Preparatory School Committee on July 12, 2019 and briefed the committee on five information papers:
    - GMC At a Glance
    - SY18-19 Milestones
    - Class of 2019
    - SY18-19 Scholarships
    - SY19-20 Enrollment Projections

The Board members also received advanced copies of all of these Information Papers.

COL Grant also invited the Board members to attend the Ribbon Cutting Ceremony for the Prep School Annex on August 1<sup>st</sup> at 9 a.m. And she invited the Board members to attend the third Annual Back to School Social on July 30<sup>th</sup> at 5:30 p.m. to meet the new and returning Prep School faculty and staff, and their spouses.

COL Grant thanked the Board members for their invaluable support of the Prep School Annex project and of the GMC Preparatory faculty, staff, and students.

5. Mr. Jeff Gray, Vice President of Engineering, gave an update on the Fine Arts Center for Education (FACE) and the College Student Services Building. He stated that we wanted their support to move forward with making a formal request to the State of Georgia to fund a portion of the FACE and all of the Student Services Building.

#### Fine Arts Center for Education (FACE)

- In the process of developing drawings and specifications for the project.
- Already own the property where the FACE would be located.
- Without final plans, initial estimate would be a need for approx. \$9.8M.

#### Student Services Building

- Working with Dr. Mike Holmes, Senior VP/Chief Academic Officer/Dean of Faculty, and his team on how to support their requirements for the building.
- Would house the Academic Affairs department, Registrar's Office, the Center for Teaching and Learning and provide critical meeting/teaching space and storage.
- Meeting with an architect later this week.
- No firm budget set for this project yet, but very rough estimate is approximately \$2M.

6. BG (Ret.) Rock Donahue, Executive Director of GMC Fayetteville and Fairburn, gave an update via phone on the GMC Fayetteville Campus Phase II Expansion. The expansion will be completed in time for students, staff, and faculty to start the Fall 1 quarter on August 5, 2019.

The Grand Opening will be on August 20, 2019.

#### 7. PRESIDENT'S REPORT

General Caldwell briefed the Board members on the following:

- There will be some changes to the leadership of the Prep School. LTC Kim Leben will be promoted to Associate Principal and will be the key leader at the new Prep School Annex. Dr/CSM Steve Greer will be promoted to Vice Principal and MAJ Amy Lee will be promoted to LTC and Assistant Principal.
- The Prep School is participating in the International Summer Exchange Program with the Royal Hospital School, UK, again this summer. There were 14 of our students that participated this summer, with two of these being there for the month. There are 4 students from the Royal Hospital School that will arrive on July 24<sup>th</sup> and stay until August 26<sup>th</sup>. This is the third year we've participated in this program.
- The program has been very successful and Dr. Greer has even had a school from Poland reach out to him about the potential of partnering with their school for an exchange program.
- BG Curt Rauhut, Executive Vice President & COO, gave an enrollment report earlier this week and we're on track to meet and/or exceed our enrollment goals for Fall 1 and Fall quarters within the Junior College.
- The Junior College had 1,899 graduates for SY18-19, with 1,992 degrees awarded; most in the history of GMC.

#### 8. EXECUTIVE SESSION

Chairman New asked for a motion to open an Executive Session. Mr. Cobb made the motion, with Ms. Renfroe seconding the motion and an Executive Session was called to order by unanimous vote.

- The Board had a presentation and discussion on properties.
- The Board began a discussion on the Finance Committee Report. The topics covered in the report were determined not necessary to be in Executive Session and Mr. Vance and General Caldwell concurred to continue the report in regular session.

Chairman New asked for a motion to adjourn Executive Session and reconvene regular session. Mr. Vance made the motion, with Mayor Parham-Copelan seconding the motion and regular session reconvened by unanimous vote.

9. COL Watkins informed the Board that the Finance Committee met on July 16, 2019 and reviewed the finance committee report. COL Watkins then presented a finance committee update. The update included the following:
- FY19 Close-Out
  - FY20 Budget
  - FY21 Budget Requests

A copy of this report is attached and made a part of these minutes.

10. Chairman New asked for a motion for the approval of the amended FY20 budget as presented by COL Watkins. Mr. Vance made the motion, with Ms. Renfroe seconding the motion. The amended FY20 budget was approved by unanimous vote.
11. Chairman New asked for a motion for the approval for GMC to request state bonds in the FY21 Governor's Budget to fund a portion of the Fine Arts Center for Education (FACE) and the Student Services Building. Chairman New stated that the Board still needed to be briefed on the final plan for the FACE, but understood the need to request state bonds now. The Board approved requesting the bonds, but also stated they wanted a more comprehensive brief on the two projects, with architectural drawings and approximate costs. Mayor Parham-Copelan made the motion, with Ms. Renfroe seconding the motion. The request to include the two state bond requests in the FY21 Governor's Budget was approved by unanimous vote.
12. General Caldwell briefed the Board on his discussions with the Governor from last year and other legislators in regards to GMC's request for a funding formula for the Junior College. His concern is that the Board understand and provide him guidance on one item that has come up during discussions, and that is the comment made by several folks in Atlanta that if the formula was approved there may be a need for greater oversight of the Junior College by more than just the current Board. General Caldwell asked the Board for their guidance as to how to proceed when this specific topic is broached during legislative discussions regarding the funding formula request.
13. Chairman New asked for a motion to allow General Caldwell to continue GMC's legislative discussions regarding the funding formula request for the Junior College, with the caveat that any dialogue in regards to modifying GMC's governance structure has to be taken back to the Chairman of the Board and the Board members for final discussion and approval. Mr. Vance made the motion, with Mr. Hogan seconding the motion. The motion was approved by unanimous vote.
14. Chairman New postponed General Caldwell's annual evaluation until the next scheduled meeting on October 7, 2019.
15. The next meeting of the Board was scheduled for October 7, 2019.
16. There being no further business, the meeting was adjourned.



Randall A. New  
Chairman



Doris Renfroe  
Secretary-Treasurer

Reviewed by: \_\_\_\_\_

LtGen. William B. Caldwell, IV  
President, Georgia Military College

CLOSED MEETING AFFIDAVIT

[A copy of the affidavit must be filed with the minutes of the meeting]

STATE OF GEORGIA  
COUNTY OF BALDWIN  
AFFIDAVIT OF PRESIDING OFFICER

Mr. Randy New, Presiding Officer of the Georgia Military College Board of Trustees, states under oath that the following is true and accurate to the best of his/her knowledge and belief:

1.

The Georgia Military College Board of Trustees met in a duly advertised meeting on July 22, 2019.

2.

During such meeting, the Board voted to go into closed session.

3.

The executive session was called to order at \_\_\_\_\_ a.m./p.m.

4.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

\_\_\_\_ Consultation with the board attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1);

\_\_\_\_ Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and (insert the citation to the legal authority making the tax matter confidential) \_\_\_\_\_;

Discussion of the future acquisition of real estate as provided by O.C.G.A. § 50-14-3(b)(1);

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in O.C.G.A. § 50-14-3(b)(2);

\_\_\_\_ Other (describe the exemption to the open meetings law): \_\_\_\_\_ as provided in (insert the citation to the legal authority exempting the topic) \_\_\_\_\_.

This 22<sup>nd</sup> day of July, 2019.

Mr. Randy New, Presiding Officer, Georgia Military College Board of Trustees

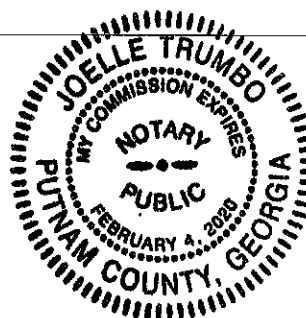
*Randy New*

Sworn to and subscribed Before me this 22<sup>nd</sup> day of July, 2019.

Notary Public

*Joelle Trumbo*

My commission expires: February 4, 2020



# **Board of Trustees**

## **Finance Update**

**July 22, 2019**

# **Agenda**

- **FY19 Close-Out**
- **FY20**
- **FY21 Budget Requests**

# FY19 Close-Out

	<u>FY19 Annual Budget</u>	<u>Actual As of 7/11/19</u>
Revenues:	77,006,813	77,431,447
Expenditures:		
Salary & Benefits	45,694,176	44,911,553
Travel	792,932	616,502
Operating Expenses	25,693,751	25,070,279
Equipment	3,600,000	3,844,714
Total Expenditures:	75,780,859	74,443,048
Net:	\$ 1,225,954	\$ 2,988,399

# **FY19 Close-Out Comments**

In general, GMC had a very good year financially:

- Revenue was \$400,000 over approved budget as the State added \$498,631 in funding during the budget amendment cycle
- Salaries and benefits were \$783,000 under budget due to hire lag and vacant and hard-to-fill positions
- Travel was \$176,000 under budget as numerous trips were cancelled
- Operating Expenses were \$623,000 under budget due to controlling costs at all campuses and departments as well as cost cutting measures in purchasing of goods and services
- Depreciation (Equipment) was \$245,000 over budget because of recent capital purchases and associated depreciation expense



# FY11 to FY19 Operations Trend

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual
Revenue:	\$ 43,984,074	\$ 49,051,220	\$ 52,776,732	\$ 55,439,539	\$ 59,493,728	\$ 64,568,527	\$ 71,945,594	\$ 72,930,624	\$ 77,431,447
<b>Expenditures</b>									
Salary & Benefits	24,544,266	26,594,850	28,451,447	31,455,339	33,126,028	35,678,223	39,501,912	42,749,521	44,911,553
Travel	508,923	552,470	633,481	489,943	454,444	471,654	544,464	531,863	616,502
Operating Expenses	16,656,056	17,765,846	19,951,741	20,679,449	21,913,053	24,102,941	25,843,638	25,125,535	25,070,279
Equipment	2,514,508	2,399,449	2,490,717	2,544,988	2,806,325	3,081,517	3,203,277	3,517,497	3,844,714
Total Expenditures:	44,223,754	47,312,615	51,527,386	55,169,720	58,299,850	63,334,335	69,093,291	71,924,416	74,443,048
Net Operating Results:	\$ (239,680)	\$ 1,738,605	\$ 1,249,346	\$ 269,819	\$ 1,193,878	\$ 1,234,192	\$ 2,852,303	\$ 1,006,208	\$ 2,988,399
Margin:	-0.5%	3.5%	2.4%	0.5%	2.0%	1.9%	4.0%	1.4%	3.9%

# FY20 Update

	<u>as Briefed to BoT on 4/22/19</u>	<u>New, following State/GMC changes</u>
Revenue:	82,900,685	81,596,607
Expenditures:		
Salary & Benefits	48,625,858	48,377,812
Travel	842,210	812,270
Operating Expenses	28,877,879	27,502,880
Equipment	3,900,000	3,900,000
Total Expenditures:	<u>82,245,947</u>	<u>80,592,962</u>
Net:	<u>654,738</u>	<u>1,003,645</u>

## FY21 Budget Requests

- Funding Formula for the Junior College
- Restoration of past TRS underfunding (approx. \$1.6M)
- Authorized additions to the Prep School funding formula (would add the two nurse positions we have filled but are not recognized in the funding formula)
- Capital funding for the Fine Arts Center for Education (FACE) – request is for \$3.8M
- Capital Funding for a new Student Services building – request is for \$2M