



MEETING: Board of Trustees, Georgia Military College, Usery Community Conference Room, Monday, July 16, 2018, 6 p.m.

PRESENT: Randall A. New, Chairman of the Board; Members: Mr. George Hogan Sr., Ms. Doris Renfroe, Mr. Mike Cobb, Rev. Tony Fraley, Mr. Ken Vance, The Honorable Mary Parham-Copelan, LTG William B. Caldwell, IV, President of Georgia Military College; and other interested parties.

BUSINESS:

1. Chairman of the Board, Randall A. New, having declared a quorum to be present, called the meeting to order.
2. Chairman New asked for a motion for the minutes of the meetings on April 30, 2018 and May 18, 2018 to be approved. Mr. Hogan made the motion, with Ms. Renfroe seconding the motion. The minutes were approved by unanimous vote.
3. CHAIRMAN'S REPORT

Chairman New gave a summary of the GMC milestone's reached in both the College and the Preparatory School during School Year 2017-2018.

In the COLLEGE:

- BAS program started in school year 2015-2016 and this year (2017-2018) we had our first 15 graduates from the program. We currently have 70 students enrolled in the BAS program.
- The number of graduates receiving associates degrees increased 5% from 1,622 in the previous year to 1,711 this past year.
- Enrollment increased 4% from 14,343 students the previous year to 14,930 students this year.
- Annual Full Time Enrollment increased 3% from 8,166 the previous year to 8,370 this year.

In the PREP SCHOOL:

- New Program: Last year we added Visual Arts to the Fine Arts program; and it has been a huge success.
- This was the first year to fully implement all four parts of the Usery Legacy Fund.
- 100% graduation rate for the 9th consecutive year.
- 100% college acceptance rate, with 95% enrolling in a post-secondary institution in Fall 2018, 1 student enlisting in the US Army and 1 student choosing to serve his church through a mission experience.
- Second year we have participated in the UK International Exchange Program with the Royal Hospital.
- 4th and 5th grades are returning to GMC prep this fall for the first time since the 1950's. We've reached our goal of 80 student's total.
- We held our ground breaking in May for the new Prep School Annex building.
- AP News: 3 of our 4 AP courses had pass rates that exceeded both State and Global pass rates. AP Language exceeded for the 7th consecutive year. AP Biology for the 6th consecutive year. Our AP Calculus students set a record with their 80% pass rate which is the highest pass rate ever for this course.
 - Tonight we are recognizing our AP faculty for these outstanding results.
 - Emily Boylan, AP Biology
 - Amanda Mercer, AP Language and Composition
 - Alisha Rochon, AP Calculus

Lastly, the Board approved the FY18 budget in April of 2017 and Chairman New was happy to report that GMC closed the year in the black. Chairman New noted that between this Board of Trustees, the College and Prep School leadership, and the GMC Foundation and Alumni Association we have all made a huge difference for GMC and ultimately for our Students. We are all part of the same team with a primary focus on student

success. It shows in these results. Chairman closed his report by thanking General Caldwell for keeping us updated on everything, and especially for sharing all of GMC accomplishments.

4. Mr. Hogan yielded to Mr. Jim Watkins, Chief Financial Officer, to provide the finance committee update.
5. Mr. Watkins presented a finance committee update. The update included the following topics:
 - FY18 Close-Out Report
 - FY19 Look-Ahead

A copy of this report is attached and made a part of these minutes.

6. COL Pam Grant, GMC Preparatory School Principal, presented the GMC Prep School Report to the Board. The report included:
 - GMC At a Glance
 - SY17-18 Milestones
 - Class of 2018
 - SY17-18 Scholarships
 - Preview of SY18-19

COL Grant invited the Board members to attend the first formation of the year on August 3, 2018 at 7:40 a.m., as well as to walk through the new 4th and 5th grade classrooms.

7. Coach Bert Williams, Junior College Athletic Director, presented the JC Athletics Report to the Board. A summary of the report is below:
 - All teams qualified or participated in post-season competition.
 - 3 conference championships earned: Men's Golf, Men's Soccer, Women's Soccer
 - 7 GMC student athletes named as NJCAA All-Americans
 - NJCAA Rankings: Men's & Women's Cross Country (9th), Football (18th), Men's Golf (3rd), Men's Soccer (13th), Women's Soccer (17th)
 - GMC intercollegiate athletes were honored 180 times as Dean's or President's List honorees during the 2017-18 academic year. Of the 72 sophomore athletes we had in all sports, 52 graduated from GMC.
 - Endowed Fund balances after FY18 distribution total over \$3.2M.

Coach Williams gave the Board members the JC Football schedule and the Men's and Women's Soccer schedules. On behalf of GMC, he invited the Board members to attend any JC games this upcoming season.

8. Mr. Jeff Gray, Vice President of Engineering, gave an Engineering update that included property updates, current projects, and future projects. A summary of the report is below:
 - Prep School Annex: Retaining wall has been poured and set.
 - Jenkins Hall Project: Waiting on HPD response to our current package submitted on June 19, 2018. They are expected to respond by Friday, July 20th. GSFIC has released Garbutt to bid and prepare a guaranteed maximum price on the project pending the response we receive from HPD. Current Garbutt schedule estimates completion on May 15, 2019 (approximately).
 - GMC Fayetteville Expansion: Initial plan for GMC Fayetteville was to expand with another 25,000 square foot building adjacent to the main building. The actual expansion will be a 10,808 square foot building adjacent to the main building. Working to schedule a groundbreaking.
 - GMC Strategic Plan (Property/Facilities): Review and update the facilities portion of the Strategic Plan twice a year. Four years ago we decided to add property acquisitions to the Strategic Plan. The annual Board approved budget includes funds to buy properties as they become available. Engineering develops and maintains a list of desired properties.
 - Reviewed the timeline for expansions and additions through 2029.
 - Reviewed a map of properties purchased by GMC over the last year.
 - Reviewed an Intergovernmental Agreement between GMC and the City of Milledgeville.

A copy of this report is attached and made a part of these minutes.

9. Chairman New asked for a motion to approve the Intergovernmental Agreement and Grant of Easement between the City of Milledgeville and the Georgia Military College Board of Trustees. Mr. Vance made the motion, with

Mr. Cobb seconding the motion. The Intergovernmental Agreement and Grant of Easement between the City of Milledgeville and the Georgia Military College Board of Trustees was approved by all Board members except Mayor Mary Parham-Copelan who had to recuse herself.

10. PRESIDENT'S REPORT

General Caldwell let the Board know that for the first time ever, GMC will be hosting two exchange students from the Royal Hospital School. The two students are high school seniors and will be living in Baugh Barracks and participating in GMC Preparatory School classes from the end of July to the end of August.

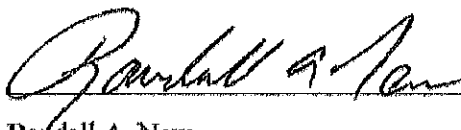
General Caldwell noted that our enrollment has grown over the last year and that growth has been seen in online students and dual enrollment students. For the first time ever, GMC has four year graduates and we will be closely tracking their rate of employment. However, most of GMC's four year graduates are students that are already employed full-time and are looking to advance in their already established careers.

General Rauhut visited all GMC campuses over the last week and all campuses are on track with enrollment to either meet or exceed last year's numbers.

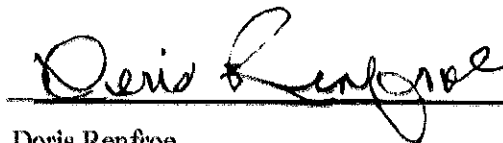
Dr. Mike Holmes invited the Board to attend the Fall Faculty Assembly on August 24-25, 2018.

General Caldwell reminded the Board that they were sent a 'Save the Date' email from Dr. Zipperer in regards to attending the Strategic Planning Conference on August 13-15, 2018.

11. Chairman New let the Board know that there had been some discussion between himself and GMC's senior leadership in regards to bringing in Dr. Barry Goldstein to conduct a Board Orientation. Dr. Goldstein will provide education and training on the revised SACSCOC standards with an emphasis on board duties, responsibilities, and expectations. The date for this training with Dr. Goldstein has been set for September 28, 2018.
12. Chairman New asked for a motion to move the October 15, 2018 Board meeting to September 28, 2018. Mr. Cobb made the motion, with Mayor Parham-Copelan seconding the motion. The motion to move the October 15, 2018 Board meeting to September 28, 2018 to attend this SACSCOC training was approved by all Board members except Mr. Ken Vance.
13. Chairman New noted that the proposal to schedule all future Board meetings at 3:30 p.m. would be discussed at the next scheduled Board meeting.
14. The next meeting of the Board was scheduled for September 28, 2018 at 3:30 p.m.
15. There being no further business, the meeting was adjourned.



Randall A. New
Chairman



Doris Renfro
Secretary-Treasurer

Reviewed by:



LtGen. William B. Caldwell, IV
President, Georgia Military College

Board of Trustees

Finance Update

July 16, 2018

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Agenda

- **FY18 Close-Out Report**
- **FY19 Look-Ahead**

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**GEORGIA MILITARY
COLLEGE**

FY18 Close-Out

	FY18 Annual Budget	Actual As of 7/12/17
Revenues:	\$ 74,834,511	\$ 72,770,418
Expenditures:		
Salary & Benefits	43,136,664	42,118,412
Travel	771,252	531,863
Operating Expenses	26,808,337	24,964,477
Equipment	3,239,655	3,517,497
Total Expenditures:	73,955,908	71,132,250
Net:	\$ 878,603	\$ 1,638,168
<i>Expenses still to post/adjust:</i>		
Accrued Leave		(25,000)
Adjunct Salaries		(567,801)
Prep Salaries		(75,000)
Net after adjustments:		\$ 970,367

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**GEORGIA MILITARY
COLLEGE**

FY18 Close-Out Comments

- FY18 State funding for GMC included first-ever funding for MRR in the base funding formula
- The initial end of year reconciliation went smoothly this year as a result of training and including more staff in the process
- The FY18 financial statements reflect:
 - GMC Revenue was lower than budget;
 - Expenses were also lower;
 - The actual FY18 bottom line will likely be better than the budgeted bottom line

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**GEORGIA MILITARY
COLLEGE**

FY11 to FY17 Operations Trend

	<u>FY11 Actual</u>	<u>FY12 Actual</u>	<u>FY13 Actual</u>	<u>FY14 Actual</u>	<u>FY15 Actual</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>
Revenue:	\$ 43,984,074	\$ 49,051,220	\$ 52,776,732	\$ 55,439,539	\$ 59,493,728	\$ 64,566,863	\$ 71,943,988
Expenditures							
Salary & Benefits	24,544,266	26,594,850	28,451,447	31,455,339	33,126,028	35,690,282	39,501,910
Travel	508,923	552,470	633,481	489,943	454,444	471,456	544,331
Operating Expenses	16,656,056	17,765,846	19,951,741	20,679,449	21,913,053	23,988,457	25,792,042
Equipment	2,514,508	2,399,449	2,490,717	2,544,988	2,806,325	3,081,517	3,208,426
Total Expenditures:	44,223,754	47,312,615	51,527,386	55,169,720	58,299,850	63,231,712	69,046,709
Net:	\$ (239,680)	\$ 1,738,605	\$ 1,249,346	\$ 269,819	\$ 1,193,878	\$ 1,335,151	\$ 2,897,279
Margin:	-0.5%	3.5%	2.4%	0.5%	2.0%	2.1%	4.0%

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**GEORGIA MILITARY
COLLEGE**

FY19 Budget

	<u>FY19 Budget</u>
Revenues:	\$ 77,006,813
Expenditures:	
Salary & Benefits	45,694,176
Travel	792,932
Operating Expenses	25,693,751
Equipment	3,600,000
Total Expenditures:	75,780,859
Net:	\$ 1,225,954

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**GEORGIA MILITARY
COLLEGE****FY19 Look-Ahead**

- New Frontiers:
 - Grades 4 and 5 in our Prep School begins as a Pilot Program
 - Jenkins Hall and Jenkins Hall Annex grand opening
- Employer cost share for Teacher's Retirement System increases by 25%: employer cost share goes from 16.81% to 20.90% of salary for each TRS employee, a total added cost of ~\$984,459 in FY19; with \$450,000 offset from the State (Regents/TCSG receive 100%), deficit is \$ 534,458
- Employer cost share for State Health Benefit Plan increases to \$945 per month per non-certified employee, or \$11,340 per year. The new cost was effective Jan 1, 2018; FY19 added cost is ~ \$462,000



Engineering Department
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Front Desk Phone: (478) 387-4919 / Fax: (478) 445-7316
Website: www.gmc.edu

July 16, 2018

GMC ENGINEERING UPDATE

Property:

- GMC recently purchased 220 East Baldwin Street. This property is adjacent to other GMC properties on this block and is in line with our long term plan to acquire most of this block.
- State HPD has approved our stabilization plan for the Martin property. We have demolish the two brick buildings that were allowed by our agreement and are stabilizing the two remaining white houses. We have completed the required roof repairs to 236 East Greene St. We expect the cleared area to be graveled very soon and we will expand the available parking. The Prep School students are selling dedicated parking spaces in this lot to raise money for their endowed class scholarship fund.
- The CSH Redevelopment Authority voted recently to approve our request for the use of #12 Broad St. We have submitted our initial work plan they had requested and expect permission to begin renovations by the end of July. We have performed an initial assessment of this house and are prepared to bring it on line as GMC housing as quickly as possible after the transfer.
- Our landscaping work at 420 S. Jefferson, adjacent to the Institutional Development Office is nearing completion. We have installed drainage, graded the lot, installed fencing, installed irrigation, poured a concrete sidewalk and patio and placed sod. We will install plants by the end of the month to finish this area. This lot had been an eyesore for many years and was condemned by the City.
- We purchased 130 East Screven Street which included 531 S. Jefferson and have created a new location for the Prep School uniform loan/donation - reduced cost, uniform closet. We needed to relocate it from the ground floor of OCB to make room for the 4th and 5th grade. The maintenance and grounds departments worked diligently to make this building ready for use beginning on Monday, July 9th. It should serve the needs of the Prep School for several years.

Current projects include:

- Garbutt Construction is progressing with construction of the Prep School Annex. They have had some initial issues with their concrete subcontractor but seemed to be making reasonable progress now. Sellers Construction has been an excellent subcontractor and they have done a wonderful job with grading and installation of storm water drainage. The Prep School Annex will be ready for classes when school begins in August 2019.
- GSFIC has released Garbutt to bid the Jenkins Hall work and prepare their Guaranteed Maximum Price (GMP). We continue to seek an agreement with the State Historic Preservation Division for the Jenkins Hall work. Their response to our most recent submittal is due by Friday, July 20th. Barring any significant HPD or pricing issues, it also should be ready for classes in August 2019.

Other projects:

- We have completed abatement and cleanup of 622 and 628 South Warren Street. Our efforts to prepare this site for the grounds department are underway. We are working with Terry Schubert to complete the repairs and minor remodeling necessary to make the building suitable for grounds. We have also approached the City for permission to move the gate north on Warren Street to include these properties within our fenced compound; intergovernmental Agreement with the City is an item this evening for Board of Trustee approval.
- We have selected an area for a ropes course and an initial layout for the obstacles. We are working to coordinate a site visit with our preferred contractor so that he can prepare a bid. This project is very popular with prep and college students.
- We are continuing to explore the need for and possible construction of a GMC Fine Arts Center. We formed a committee and they have gathered the "needs" from Prep and College fine arts representatives. We have had initial discussions with three firms. The preferred firm developed three views of a possible center for our use as we seek input and further examine this project.
- Engineering also has numerous other projects underway this summer. They include additional/phased painting in our Columbus and Fairburn campuses as well as Baugh and Usery. We are continuing to replace all types of light bulbs and fixtures in Milledgeville with LED bulbs which will create significant long term power savings for GMC. Stucco repairs on OCB and Miller Hall will also be accomplished.