



**2022-2023 Request for Certification of VA Benefits**

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_ Student E-mail: \_\_\_\_\_

**Documents which may be required for certification:**

**All Applicants:**

- Certificate of Eligibility
- Application for Educational Benefits (or printed copy of online application)  
[\\*How do I apply for VA Education benefits\\*](#)

**Veterans Only:**

- Military Transcript and copy of DD-214 (Member 4)
- Indicate your branch of Military Service: \_\_\_\_\_
- Military Institution last or currently stationed: \_\_\_\_\_

**Please indicate which campus you plan to attend (in what city):** \_\_\_\_\_

**Please indicate which type of student you plan to be:** \_\_\_Commuter \_\_\_ Online \_\_\_ Cadet (Milledgeville Campus Only)

**Please indicate which term(s) you plan to attend:**

\_\_\_ Quarter 1 (Aug-Oct) \_\_\_ Quarter 2 (Oct-Dec) \_\_\_ Quarter 3 (Jan-Mar) \_\_\_ Quarter 4 (Mar-May) \_\_\_ Summer

**Please indicate for which chapter of VA benefits you wish to be certified:**

\_\_\_ Ch. 33 (Post 9/11)    \_\_\_ Ch. 30 (MGIB)    \_\_\_ Ch. 1606 (MGIB-SR)  
\_\_\_ Ch. 33 (Dependent)    \_\_\_ Ch. 35(DEA)    \_\_\_ Ch. 31 (VR&E)

**If you are a Ch. 35, please provide the veteran’s social security number:** \_\_\_\_\_

**If you are a Ch. 31, please provide your VA Education Counselor’s name and email:** \_\_\_\_\_

**Have you sent an application for benefits directly to the VA via mail or internet?** \_\_\_Y \_\_\_N

**Are you requesting certification for prior terms?** \_\_\_Y \_\_\_N **If so, please indicate which term(s).** \_\_\_\_\_

**Please read and initial to confirm you understand each item:**

\_\_\_\_\_ You must be enrolled in a valid degree program in order to be eligible for VA payment. Non-degree students may **not** qualify for VA benefits. Transient students must provide a primary school letter that includes the coursework that is required by the primary school.

\_\_\_\_\_ VA educational benefits will not pay for a student to repeat a course, unless the course was not successfully passed. This includes courses successfully completed and transferred from another institution.

\_\_\_\_\_ VA educational benefits will not pay for online Learning Support (LSS/remedial) courses.  
(For example: MAT 094, RDG 099, ENG 097, etc. or any course numbers below 100 level).

\_\_\_\_\_ All students who receive VA educational benefits (except dependents using Ch. 33 or Ch. 35) are required to submit a copy of their military transcript to the school. This will be submitted to the registrar's office for evaluation for transfer credits. You may request this transcript at <https://jst.doded.mil/smart/signIn.do>.

\_\_\_\_\_ VA educational benefits will not pay for coursework that is not required for your program of study. Please ensure that you are aware of any credits that have transferred to GMC (for example, credits from military experience or from other institutions). All students that have completed basic training receive credit for physical education and wellness courses.

\_\_\_\_\_ If you withdraw from or stop attending a course, your enrollment certification will be updated and could result in a reduction in payment or a student debt with the school/VA. If you accept payment from the VA for a term or hours in which you are not enrolled, you may be responsible for repayment to GMC/VA.

\_\_\_\_\_ For VA purposes, military science courses (MSD) are only required for students participating in the early commissioning program (ECP) or the State Service Scholarship (SSS) program.

\_\_\_\_\_ All independent study (online) courses at GMC are considered distance learning courses by the VA. If you are considering taking independent study courses and you are concerned about how this may affect your payment, please contact the VA for additional information prior to enrolling in the courses.

\_\_\_\_\_ If you have previously used your benefits at another institution, you will need to complete the VA Request for Change of Program or Place of Training. You will also need to complete this form when transferring from one GMC campus to another. You may complete and submit this application online at [www.va.gov](http://www.va.gov). Click on "Change your current education benefits" in the Education section.

\_\_\_\_\_ Once you submit this form, you will be continually certified as long as you are continually enrolled. If you wish to stop using your benefits, please notify your VA Certifying Official. Also, if you have a break in enrollment (ex. choose not to attend Summer term), you will need to notify your VA Certifying Official when you return if you wish to be certified again.

\_\_\_\_\_ Ch. 33 does not pay for book rental fees. You are responsible for paying this fee out of pocket and will be reimbursed by the VA. The VA stipend is \$41.67 per credit hour (if you are full-time and 100% eligible). It pays up to \$1,000 per fiscal year (beginning Oct. 1, 2015). If you are less than full time or eligible for less than 100%, the stipend will be pro-rated by the VA.

\_\_\_\_\_ Courses which do not meet for the entire term either through a combination of in-class or online activity will be certified only for the days they actually meet. For example, if you are enrolled in a course that only meets for 2 weekends of the term (Fri-Sun), you will only be certified for 6 days for that class. This means VA will only pay you for 6 days, NOT the full term.

\_\_\_\_\_ Full-time enrollment status at GMC does not necessarily equal full-time enrollment status with the VA. Taking courses such as the one in the previous example may affect your enrollment status with the VA. If you have questions regarding this, please contact the VA Certifying Official at your campus.

\_\_\_\_\_ Many VA educational benefits require monthly check-ins or confirmation. Make sure you know how to complete this for your chapter benefits if it is required. Failure to check-in could result in delays with your VA funding.

**I have read and understood the above statements.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_