



## **Books and Supplies for Federal Student Aid Fund Recipients (Federal PELL, FWS, FSEOG, and Federal Direct Loans)**

Georgia Military College provides Federal Student Aid award recipients the following options for obtaining books and supplies. In order to be guaranteed Federal Student Aid funds for specific terms, students must submit applications and required documentation by the published financial aid application deadlines.

### **Book Fee**

The book fee is included in GMC's student registration cost.

- Online students are required to purchase books and are not assessed the book fee.
- Entitles students use of required textbooks for the term.
- Acceptance of the books is considered implied consent to use Federal Student Aid Funds to pay the term's book fees.
- Students must sign a book receipt each term and are also required to return the book to the local Bookstore. The following conditions are outlined on the receipt:  
"I understand the above books are property of Georgia Military College and must be returned by mm/dd/yyyy. If not, then a late fee of \$25 per book and a replacement fee per book will be charged to my account. If a book is returned as damaged, a replacement fee will be charged. Acceptance of the books is considered implied consent for GMC to use Federal Student Aid funds to pay the assessed book fees. Refund Policy: Refund, with receipt, within 7 days of purchase."
- Students receiving Federal Student Aid (FSA) funds have the option to opt out of the book fee. Students have the choice to purchase books and supplies from other vendors. Complete instructions are accessible from the GMC Website/Financial Aid Policies section.

### **Obtaining Supplemental Materials and Supplies**

- When qualifying Federal Student Aid award recipients have Federal Student Aid (FSA) funds in excess of total term charges, GMC allows the student to purchase or rent books, purchase supplemental supplies and novelties at a local GMC Bookstore or the GMC Online Bookstore.
- Charging at the GMC Bookstore or Online Bookstore (online college students), reduces the college student's refund by the rental/purchase amount. The college student will be responsible for all charges should the student become ineligible for financial aid for any reason.
- By using GMC's Bookstore charging process, the college student has authorized the use of the FSA funds to pay for the Bookstore rentals/purchases, and no written authorization is required from the college student.

### **Charging Purchases at any local GMC Bookstore**

College students must log into the GMC Portal, print their statement showing a negative (-\$X.XX) Total Balance Due and present the statement and a valid ID to the bookstore to charge items. Instructions for printing statements are accessible from the GMC Website/Financial Aid Policies section.

### **Charge Purchases at GMC's Online Bookstore**

College students taking online classes: GMC has partnered with an Online Bookstore to allow online college students to rent or purchase textbooks using excess Federal Student Aid (FSA) funds. Each term GMC uploads bookstore vouchers to the online provider. The online provider sends an email to the student's GMC email address stating:

- Voucher Amount
- Voucher Number
- Voucher Expiration Date

If an online student does not receive a bookstore voucher, they should request a voucher using the Online Book Voucher Request link on the GMC Website/Financial Aid Policies section.