

# QEP: AUGUST 25, 2016

MINUTES

MILLEDGEVILLE CAMPUS ZMH 220 1PM – 3PM

**MEMBERS PRESENT:** Jessy Bahn, Mike Holmes, Derek Stone, Susan Isaac, Christopher Babb, Erin Newton, Jillian Koopman, Kara Maddox, Nevada McPherson, Randy Elvidge, Twilla Sleeth, Joy Hughes, April Shoemaker, April Trussell-Smith, Ramona Rice, Marty Cummings, Penny Barber, Amanda Bond, Charles Wright, Elizabeth Hutchings, Ann Moore, and Scott Dickson.

Jessy Bahn opened the meeting with a review of upcoming dates for on-site and off-site SACSCOC visits. She stated that Dr. Meadows made the suggestion to involve Community Service and Outreach in the QEP and asked for suggestions on implementation during the Valdosta visit. She updated the committee on current QEP happenings and what to expect during interviews with SACSCOC.

The committee participated in a QEP Q&A to better prepare for the on-site visits.

The subcommittees broke into their groups to recap what has been accomplished and what is to be expected in the upcoming year. Sub-committee chairs then briefed the committee with details.

After the meeting, the committee members from each campus collected the SWAG boxes, posters, flyers and banners to take to their campus for distribution. The faculty gift bags were completed with the QEP book and will be handed out at faculty assembly the following morning.

## **TASKERS:**

***Jessy Bahn:*** Email the QEP Q&A to the committee.

***Subcommittee Chair:*** Email your summary for your subcommittee action plan to Jessy Bahn.

***Marketing Committee Member/s:*** Set-up and distribute QEP faculty gift bags for faculty assembly registration on Friday, August 26<sup>th</sup>.