qep: April 14, 2016

## **MInutes Milledgeville Campus PBH 176 1pm – 4pm**

**MEMBERS PRESENT:** LTG William B. Caldwell IV, Jessica Bahn, Mike Holmes, Derek Stone, Susan Isaac, Christopher Babb, Erin Newton, Jillian Koopman, Kara Maddox, Katie Johnson, Nevada McPherson, Randy Elvidge, Twilla Sleeth, Joy Hughes, April Shoemaker, April Trussell-Smith, Nancy Smith, Marty Cummings, Miranda Kendrix, Amanda Bond, Scott Dickson and Teresa Kimbrough.

LTG William Caldwell opened the meeting with a brief on the success of the Augusta on-site SACS visit.

QEP Polo shirts were handed out to all committee members and tasks were assigned to hand out QEP faculty t-shirts at the workshop the following morning.

Jessy Bahn reviewed the plan and work to be accomplished in the upcoming months.

The subcommittees broke into their groups to work on details of their action plan, assign tasks to each member and provide a written summary to Jessica Bahn.

**TASKERS:**

***Subcommittee Chair:*** Email your summary for your subcommittee action plan to Jessica Bahn if you did not do so after the meeting.