



SANDERSVILLE CAMPUS

415 Industrial Drive
Sandersville, GA 31082
(478) 387-4287
www.gmc.edu

SCHEDULE OF CLASSES

Quarter 3 (Winter) Term: January 12, 2022 – March 10, 2022

ADMINISTRATIVE OFFICE HOURS

Monday – Friday, 8:00 AM – 5:00 PM

CAMPUS HOURS

Monday & Wednesday, 8:00 AM – 9:30 PM
Tuesday & Thursday, 8:00 AM – 8:30 PM
Friday, 8:00 AM – 5:00 PM
Saturday, 9:00 AM – 12:00 PM

REGISTRATION/ADVISING

- ❖ Academic advisement and registration is available:
October 23 – January 4.
Students should contact their advisor for details.
No appointment is necessary.
- ❖ Advisement for late registration is available:
January 5 – January 11.
- ❖ Late registration fees apply for the Sandersville Campus.
New students should contact Advising at (706) 993-2640 to speak with an advisor.
- ❖ **NOTE: Once a student has completed the registration process, they are financially responsible for all classes. It is college policy that, should the student decide not to take the courses for that term, the student must officially drop the courses during the drop/add period. Collection fees may be applied to any outstanding balances.**

DROP/ADD (CHANGE IN REGISTRATION)

Drop/Add is available to all students January 12 – 18, 2022. The hours are from 8:00 AM–8:00 PM. Drop/Add fees apply.

PAYMENT SCHEDULE

Registration	Payment Schedule
Regular Registration: October 23 – January 4	January 4, by noon
Late Registration: January 5 – January 11	January 11, by noon
Drop/Add: January 12 - 18	Due immediately upon registration

HOLIDAYS DURING THE QUARTER:

- January 17 – Martin Luther King, Jr. Holiday
- February 21 – Presidents' Day

ADVISOR CONTACT INFORMATION

Advisor	Phone	Email	Room
Claudia Eubanks	(706) 993-2640	ceubanks@gmc.edu	151
Adell Moore	(706) 993-2640	admoore@gmc.edu	151
Andrea Parker	(706) 993-2640	aparker@gmc.edu	151
Rick Russo	(706) 993-2640	rrusso@gmc.edu	151
Jamyle Searcy	(706) 993-2640	jsearcy@gmc.edu	151



Visit [facebook.com](https://www.facebook.com/GeorgiaMilitaryCollegeSandersville) and search for
"Georgia Military College Sandersville"

*****REMINDER*****

**DROP/ADD IS JANUARY 12 - 18. IF YOU WITHDRAW AFTER THESE DATES,
YOU WILL BE CHARGED FOR THE FULL PRICE OF THE CLASS.**



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TUITION

Tuition is \$141 per credit hour for In Seat courses. Tuition is \$162 per credit hour for Online courses. There is no extra charge for non-residents.

FEES

- ❖ Application Fee – \$35.00 (Non-Refundable)
- ❖ Temporary student ID fee - \$5
- ❖ Replacement student ID fee - \$25
- ❖ Book Rental Fee – \$15.00 per credit hour
- ❖ The following courses have additional fees:
 - CIS - \$20.00
 - Science - \$45.00
 - HPE - \$40.00
 - PED - \$15.00
- ❖ Late Registration Fee – \$25.00*
- ❖ Drop/Add Fee – \$15.00 per form processed
- ❖ A \$25 fee is charged for returned checks
- ❖ A \$25 late fee is charged for books not returned by the published deadline.
- ❖ A \$100 replacement fee is charged for books damaged, lost, or not returned by the published deadline.

*Any course changes after the regular registration period will result in a late registration or drop/add charge.

FINANCIAL AID / BUSINESS OFFICE

Financial Aid and Business Office hours are: 8:00 AM to 5:00 PM
Monday through Friday.

Advisor	Phone	Email	Room
Rhonda Sweat	(478) 387-4918	rsweat@gmc.edu	FA office
Lonzo Smith	(706) 993-2699	lsmith@gmc.edu	Augusta FA

MILITARY TUITION ASSISTANCE

Students receiving military tuition assistance should notify Mrs. Rhonda Sweat, at (478) 387-4918.

VA BENEFITS

The Financial Aid counselor can assist with Veteran's benefits processing. Documentation must be presented from the VA Regional Office; otherwise the student is responsible for all tuition charges.

PELL GRANT

Any student entering college may apply for the Federal PELL Grant. Awards are based on a determination of need by the Federal Department of Education, taking into account the financial status of the student and parent. To apply for PELL, please complete a FAFSA application at StudentAid.gov. PELL Grant may be used in addition to other financial aid. All students should apply for the PELL Grant to assist with tuition and fees. Students are responsible for providing any documentation requested by the Financial Aid office.

HOPE SCHOLARSHIP

The HOPE Scholarship is available to all Georgia residents who meet the criteria set by the state. Please contact Financial Aid for specific rules and policies.

SECOND CHANCE HOPE

Second Chance HOPE is available to Georgia residents who meet qualifying criteria. Please contact a Student Service Rep for specific rules and policies.

STUDENT LOANS

Federal guaranteed student loans are available. See a GMC Student Service Rep for information and appropriate forms.

STATUS LETTERS

Status letters will be processed after the Drop/Add period ends.

ADVISING CENTER

Students are encouraged to complete advisement early and to verify that all account holds have been removed before the start of registration.



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WITHDRAWAL / DROP POLICY

Students are responsible for completion of all steps required to withdraw from a class. When students miss deadlines, policies apply that may penalize them. When students register for classes, they have entered into a contractual agreement and are obligated to pay Georgia Military College for any courses on that contract at the time of registration. After students have registered, they must complete a Change in Registration form to remove/change that contract. After the drop/add period ends, students may only withdraw from class and are financially responsible for that class. Collection fees may be applied to all outstanding balances.

IN SEAT COURSES - BOOK PICK-UP / DROP-OFF

Book pick-up for Quarter 3 (Winter) term will begin on January 7, 2022. Student must be present to pick up books. Students are required to show course schedule and student ID in the bookstore to obtain textbooks. Books cannot be marked with ink or highlighters. All books must be returned to the bookstore by 12 PM on March 11, 2022. Any book not returned by the due date will be subject to a \$25 fee per book. Damaged, lost or unreturned books will be subject to a \$100 fee per book.

REMOTE COURSES – BOOKS ARE EMBEDDED

Remote courses have the required textbooks and materials embedded. They will be available to the students automatically once the course is open for the term. A \$15 book / material fee per credit hour is assessed.

ONLINE COURSES – BOOKS ARE EMBEDDED

Any course taken online will have the required textbooks and materials embedded. Course materials will be available to the students automatically once the course is open for the term. A \$15 book / material fee per credit hour is assessed.

BOOKSTORE VOUCHERS

Bookstore vouchers for both in-seat and online classes will be available around January 4 and must be used by January 15, 2022. Students should check their portal and show their statement for utilization.

IMPORTANT INFORMATION ABOUT ATTENDANCE

Students are responsible for knowing and abiding by the attendance policy for each class in which they are enrolled. Failure to attend class may result in an instructor-initiated withdrawal and the grade of IU.

STUDENT SERVICES

The campus provides students a quiet place to do homework, study, print assignments via Bulldog Printing as well as to sign up for and receive tutoring in most academic disciplines and success coaching. Please utilize tutoring resources as they are available for students at no additional cost.

IDENTIFICATION BADGES

Please be reminded that ID badges must be visible at ALL times while the student is on the GMC Sandersville campus. Student IDs are required to attend classes as well as receive service in all departments.

PARKING

Student parking is located in front of the main building. Students should not park in the faculty/staff parking spaces in the front of the building, nor are they allowed to park in a visitor's space.

GRADUATION

Students may complete degree requirements during any term of the academic year. Students finishing degree requirements during Quarter 3 must complete a graduation application package during Quarter 2.

Regardless of the term in which the degree is completed, all students are eligible and encouraged to participate in the official graduation ceremony which takes place in the Spring of each year. There is no application fee for graduation.

SATISFACTORY ACADEMIC PROGRESS (SAP)

SAP STANDARDS

A student will be expected to achieve certain minimum levels of progress toward the successful academic completion of course requirements for a degree. Progress toward the degree is measured both quantitatively and qualitatively. There is also a maximum allowable time frame for completion of the degree. At GMC, standards for maintaining such progress is as follows:

QUALITATIVE STANDARD – A student must maintain good academic standing. Failure to do so results in Academic Exclusion.

QUANTITATIVE STANDARD – A student must maintain a satisfactory progress rate by successfully completing two-thirds of all course work attempted to GMC.

ACADEMIC WARNING – When the cumulative grade point average (cgpa) at the end of any quarter falls below the standards of satisfactory progress. GPA is 1.50 or less regardless of the overall GPA.

ACADEMIC EXCLUSION – Financial Aid is terminated. To re-enter on a probationary status, a student must successfully complete ten (10) hours over two successive terms or ten (10) hours within one term.



FLEXIBILITY OF COURSE FORMATS OFFERED AT GMC

IN-SEAT

Traditional course that meets exclusively in person with a professor at a physical campus for a traditional experience with full local campus support.

HYBRID

Course contains a combination of in-seat learning at a scheduled time as well as online learning components to compensate for reduced in-seat hours.

REMOTE LEARNING

Course is a live interactive class at scheduled times in a classroom with a professor. Students can participate in the course via streaming services from their personal computer at home, in person from the broadcasting campus, or from a classroom or lab at any GMC location.

ONLINE

Course allows for a fully online and more flexible learning experience via their personal computer from the students' location of choice. These courses involve a professor, virtual learning materials, and group work.

Discuss these course options with your academic advisor today!



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In-Seat Course Schedule

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Course Section	Title	Days	Start Time	End Time	Credits
BIO-124-11115	General Biology II	MW	5:30 PM	9:30 PM	6
BSM-355-00151*	Organizational Leadership	MW	5:20 PM	8:00 PM	5
BSM-470-00181*	Project Management	MW	8:05 PM	10:45 PM	5
BSM-498-00181*	Sam Capstone Project	TTH	8:05 PM	10:45 PM	5
BUS-204-0015H*	Business Communications	TTH	5:20 PM	7:00 PM	5
CIS-204-00151*	Advanced Spreadsheet Applications	MW	5:20 PM	8:00 PM	5
CRJ-100-0011H^	Introduction to Criminal Justice	S	9:00 AM	11:40 AM	5
CRJ-104-0007H*	Juvenile Delinquency and Procedures	TWTH	1:00 PM	2:05 PM	5
CRJ-202-00031*	Introduction to Criminalistics	MTWTHF	8:00 AM	9:05 AM	5
CRJ-208-00051*	Criminal Law	MTWTHF	11:50 AM	12:55 PM	5
ENG-099-00151^	Learning Support Services English II	TTH	5:20 PM	8:00 PM	5
ENG-101-40ER1*	Composition I	MTWTHF	9:15 AM	10:20 AM	5
ENG-102-11ER1^	Composition II	MTWTHF	10:30 AM	11:35 AM	5
ENG-201-11ER1^	World Literature I	MTWTHF	11:45 AM	12:50 PM	5
ENG-221-11DE1~	American Literature I	MTWTHF	8:35 AM	9:25 AM	5
HIS-113-11115	World Civilization II	MW	5:20 PM	8:00 PM	5
HPE-202-11103	First Aid and Emergency Care	S	9:00 AM	12:05 PM	3
HSE-101-00021*	Intro to Homeland Sec & Emerg Manag	MTWTHF	9:15 AM	10:20 AM	5
MAT-094-40ER1*	College Prep Algebra I	MTWTHF	1:00 PM	2:05 PM	5
MAT-109-40ER1*	College Algebra	MTWTHF	10:30 AM	11:35 AM	5
MAT-200-40ER1*	Applied Statistics	MTWTHF	11:45 AM	12:50 PM	5
MUS-194-11107	Music Appreciation	TTH	1:00 PM	3:40 PM	5
PER-101-11115	College Success	TTH	5:00 PM	6:35 PM	3
PER-101-40ER9*	College Success	S	9:00 AM	12:10 PM	3



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Course Section	Title	Days	Start Time	End Time	Credits
PER-201-11116	Critical Thinking & Character Development	TTH	6:45 PM	8:20 PM	3
PER-201-40ER9*	Critical Thinking & Character Development	S	9:00 AM	12:10 PM	3
PLS-101-00151*	Introduction to American Government	TTH	5:20 PM	8:00 PM	5
PSY-200-11105	Introduction to Psychology	TTH	11:45 AM	2:20 PM	5
PSY-200-40ER1*	Introduction to Psychology	MTWTHF	2:15 PM	3:20 PM	5
RDG-099-40ER1*	Learning Support Services Reading II	MTWTHF	8:00 AM	9:05 AM	5
SOC-200-11ER1^	Introduction to Sociology	MW	5:30 PM	8:10 PM	5

H= Hybrid | ^ = Remote, On Campus | *= Remote, Off Campus | ~= Restricted Registration

ACADEMIC SUCCESS COACHES

SanSuccessCoach@gmc.edu

Dr. Laura Godfrey • Lauren Long • Vicci White

Academic Success Coaching is a free service offered by GMC to help students develop strategies to successfully navigate college and achieve their educational, personal, and professional goals. Our coaches understand the unique stressors of being a college student and will enhance the student learning experience through guidance, resources, and support.

The Academic Success Coach can help you by:

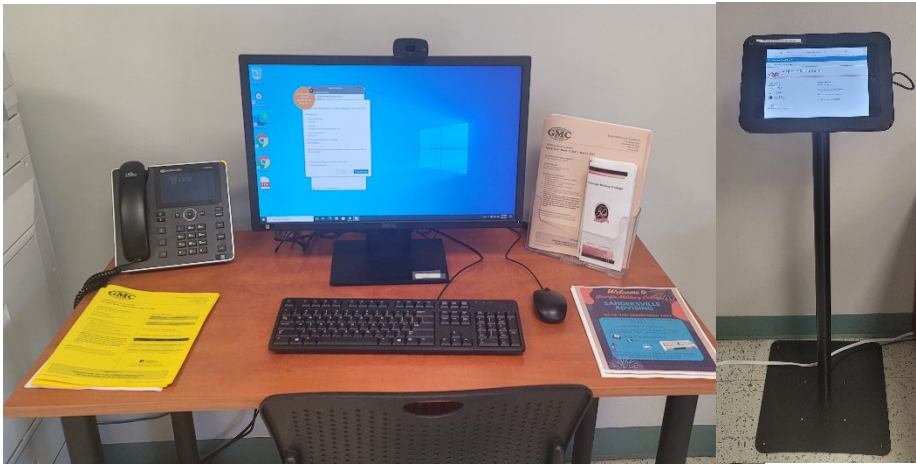
- Introducing you to college life
- Providing you with prompt and individualized attention
- Supporting your academic, professional, and personal goals
- Assisting in the development of clear and concrete goals
- Connecting you to resources
- Holding mock job interviews
- Preparing cover letters and resumes
- Offering task prioritization and time organization tools
- Providing learning and study strategies



Coaching is free. Appointments are not necessary but are encouraged to ensure you are able to meet on your schedule.

ADVISING IS VIRTUAL

Register for Classes Face-to-Face via Video
at the Sandersville Advising Kiosk



ADVISING CENTER HOURS

Monday – Thursday
8:00 AM – 8:00 PM

Friday & Saturday
8:00 AM – 12:00 PM

You can also contact the
Advising Center by phone

706-993-2640

or e-mail **SANAdvising@gmc.edu**



Ms. Andrea Parker
Advising Center Supervisor

Dr. Jamyle Searcy
Senior Advisor

Mr. Rick Russo
Advisor

Mrs. Claudia Eubanks
Advisor

Ms. Adell Moore
Advisor/Transfer Evaluator

ARTICULATION AGREEMENTS

Did You Know? Georgia Military College currently has 52 articulation agreements? This means that most, if not all, of the coursework you take at GMC is guaranteed to transfer to these various four-year institutions! Check out the list below!

Agnes Scott College*

Albany State University*

Argosy University*

Armstrong State University*

Art Institute of Atlanta (AIA)

Ashford University*

Atlanta Metropolitan State
College*

Auburn University at
Montgomery*

Augusta University College of
Education

Berry College*

Brenau University*

Brewton-Parker College*

Carson-Newman University*

Columbus State University

Dalton State College*

Embry-Riddle Aeronautical
University (ERAU)

Emmanuel College*

Fort Valley State University*

Georgia College & State
University*

Georgia Gwinnett College*

Georgia Southwestern State
University*

Georgia Southern University*

Georgia State University*

Kaplan University*

Kennesaw State University*

LaGrange College*

Mercer University*

Middle Georgia State
University*

Norwich University*

Oglethorpe University*

Paine College*

Park University*

Piedmont College*

Point University*

Reinhardt University*

Saint Leo University*

Savannah State University*

Shorter University*

South College-Atlanta Campus

Southern New Hampshire
University*

Strayer University*

Tennessee State University*

The Citadel*

Thomas University*

Toccoa Falls College*

Trident University International*

Troy University

University of North Georgia

Valdosta State University*

Wesleyan College*

Western Kentucky University*

Young Harris College*