



2016-2017 Request for Certification of VA Benefits

Student Name: _____ Student ID: _____ Student E-mail: _____

Documents which may be required for certification:

All Applicants:

- Certificate of Eligibility
- Application for Educational Benefits (or printed copy of online application)
See instructions regarding how to apply can be found at www.gmc.edu

Veterans Only:

- Military Transcript
- Copy of DD-214 (Member 4)

Please indicate which campus you plan to attend (in what city): _____

Please indicate which type of student you plan to be:

Commuter Online Cadet (Milledgeville Campus Only)

Please indicate which term(s) you plan to attend: Fall 1 Fall 2 Winter Spring Summer

Please indicate for which chapter of VA benefits you wish to be certified:

Ch. 33 (Post 9/11) Ch. 30 (MGIB) Ch. 1606 (MGIB-SR) Ch. 1607 (REAP)
 Ch. 33 (Dependent) Ch. 35(DEA) Ch. 31 (Voc. Rehab.) Ch. 32 (VEAP)

If you are a **Ch. 35**, please provide the veteran's social security number: _____

Have you sent an application for benefits directly to the VA via mail or internet? Y N

Are you requesting certification for prior terms? Y N If so, please indicate which term(s). _____

Please read and initial to confirm you understand each item:

_____ VA educational benefits will not pay for a student to repeat a course, unless the course was not successfully passed. This includes courses successfully completed and transferred from another institution.

_____ VA educational benefits will not pay for online or hybrid Learning Support (LSS/remedial) courses.

_____ All students who receive VA educational benefits (except dependents using Ch. 33 or Ch. 35) are required to submit a copy of the military transcript to the financial aid office. This will be submitted to the registrar's office for evaluation for transfer credits. You may request this transcript at <https://jst.doded.mil/smart/signIn.do>.

_____ VA educational benefits will not pay for coursework that is not required for your program of study. Please ensure that you are aware of any credits that have transferred to GMC (for example, credits from military experience or from other institutions). All students that have completed basic training receive credit for physical education and wellness courses.

_____ If you withdraw from or stop attending a course, your enrollment certification will be updated and could result in a reduction in payment or a student debt to the VA. If you accept payment from the VA for a term or hours in which you are not enrolled, you may be responsible for repayment to the VA.

_____ For VA purposes, military science courses (MSD) are only required for students participating in the early commissioning program (ECP) or the State Service Scholarship (SSS) program.

_____ All hybrid courses and independent study courses at GMC Milledgeville Campus are considered distance learning courses by the VA. If you are considering taking hybrid courses and you are concerned about how this may affect your payment, please contact the VA for additional information prior to enrolling in the courses.

_____ If you choose to attend a different GMC campus, you will need to contact the VA certifying official at that campus to request your enrollment be certified by that campus. VA benefits do not automatically transfer between campuses.

_____ If you have previously used your benefits at another institution, you will need to complete the VA Request for Change of Program or Place of Training and submit it to the Financial Aid Office. You will also need to complete this form when transferring from one GMC campus to another. Detailed instructions are available at www.gmc.edu.

_____ Once you submit this form, you will be continually certified as long as you are continually enrolled. If you wish to stop using your benefits, please notify your VA Certifying Official in writing. Also, if you have a break in enrollment (ex. choose not to attend Summer term), you will need to re-submit this form when you return (if you wish to be certified again).

_____ Post 9/11 GI Bill (Ch. 33) does not pay for book rental fees. You are responsible for paying this fee out of pocket and will be reimbursed by the VA. The VA stipend is \$41.67 per credit hour (if you are full-time and 100% eligible). It pays up to \$1,000 per fiscal year (beginning Oct. 1, 2015). If you are less than full time or eligible for less than 100%, the stipend will be pro-rated by the VA.

_____ Courses which do not meet for the entire term either through a combination of in-class or online activity will be certified only for the days they actually meet. For example, if you are enrolled in a course that only meets for 2 weekends of the term (Fri-Sun), you will only be certified for 6 days for that class. This means VA will only pay you for 6 days, NOT the full term.

_____ Full-time enrollment status at GMC does not necessarily equal full-time enrollment status with the VA. Taking courses such as the one in the previous example may affect your enrollment status with the VA. If you have questions regarding this, please contact the VA Certifying Official at your campus.

I have read and understood the above statements.

Signature: _____

Date: _____

The GMC Financial Aid Office will use your student email address to contact you on most occasions. You are responsible for checking your GMC student email frequently.