MEETING: Board of Trustees, Georgia Military College, Bulldog Room, Friday, September 28, 2018, 3:30 p.m.

PRESENT: Randall A. New, Chairman of the Board; Members: Mr. George Hogan Sr., Mr. Mike Cobb, Rev. Tony Fraley, Mr. Ken Vance, The Honorable Mary Parham-Copelan, LTG William B. Caldwell, IV, President of Georgia Military College; and other interested parties.

ABSENT: Ms. Doris Renfroe

BUSINESS:

1. Chairman New introduced the Board to Dr. Barry Goldstein, former SACSCOC Vice President. Dr. Goldstein provided Board training to the Board members that covered the following topics:
   - College Accreditation
   - SACSCOC and Principles
   - Governing Boards and SACSCOC Principles
   - Roles and Responsibilities
   - Board/Administration Distinction
   
   A copy of this presentation is attached and made a part of these minutes.

2. Chairman of the Board, Randall A. New, having already declared a quorum to be present, called the meeting to order.

3. Chairman New asked for a motion for the minutes of the meeting on July 16, 2018 to be approved. Mr. Hogan made the motion, with Mr. Cobb seconding the motion. The minutes were approved by unanimous vote.

4. CHAIRMAN’S REPORT

   GMC’s Birthday falls on October 14th this year which is a Sunday. The institution will recognize GMC’s 139th Birthday on Monday October 15th. We will ensure our campuses all know that October 15th is the day we celebrate.

   We have some special things planned on October 15th at Milledgeville.
   - 7:40 am we will have a joint morning formation with the entire 140th Corps of Cadets (Prep and College) assembled with our 4th and 5th graders to sing Happy Birthday to GMC.
   - From 10:00 am to 11:00 am we will have a birthday party in the Atrium.
     - Shannon Stubbs, the owner of Slice and a GMC alumna, is making a special cake and food services is providing cupcakes for us to give to students, faculty, and staff.
     - Our 4th and 5th graders will also be at the birthday party.
     - Our Prep Enrichment students are making a giant birthday card.

   All Board members are invited to attend this special event. It’s a wonderful way to celebrate the long tradition of this wonderful school. Please let Jeannie and Joelle know if you plan to attend.

5. Mr. Hogan yielded to Mr. Jim Watkins, Chief Financial Officer, to provide the finance committee update.

6. Mr. Watkins presented a finance committee update. The update included the following topics:
   - FY18 Financial Statement Audit
   - FY20 Budget Assumptions
   - FY20 Budget Guidance
   - FY20 State Budget Requests
7. Chairman New asked for a motion for the approval of the increases in JC tuition and book fee charges for a 2% raise increase for employees in 2020 as presented by Mr. Watkins. Mr. Cobb made the motion, with Mr. Hogan seconding the motion. The increases in JC tuition and book fee charges were approved by unanimous vote.

8. COL Pam Grant, GMC Preparatory School Principal, gave the Board a Preparatory School Update that included the following information:
   - Largest enrollment ever with 675 students, which includes 80 4th and 5th graders
   - Gender is 50/50 split, Ethnicity is 29% Minority, 71% Non-Minority, 74% Baldwin Co. residents
   - 4th and 5th grade off to a great start
     - Gender is 52% Female and 48% Male, Ethnicity 23% Minority and 77% Non-Minority
     - Participating in the CHAMPS program
     - Participate in Fine Arts every Tuesday and Thursday – putting on a performance of School House Rock! in February 2019
     - Friday Fun Lunch – Chick-fil-A or pizza every Friday
   - Future Bulldogs Program is up and running:
     - Reservation program for any future year a parent wants to reserve a space for their child. There is a $500 deposit that’s applied toward tuition when the student attends. The form and link are available at www.gmcprep.com. There have been 8 payments received already with the youngest being 6 months old.
   - The Board previously approved adding 1 additional section to both the 4th and 5th grades for next school year. Pam recommended to reallocate those 2 sections to instead add 3rd grade for the following reasons:
     - Aligns with Baldwin Co. Schools structure of K-2 and 3-5 that has just gone into effect
     - Parents will only have to move their students one time
     - Will not change the number of elementary students we have, only the grade levels
     - High level of interest from parents for students to begin at the Prep School in 3rd grade

9. Chairman New asked for a motion for the approval of reallocating the previously approved additions of 1 section each of 4th and 5th grades, to 2 sections of 3rd grade. Mr. Cobb made the motion, with Mr. Hogan seconding the motion. The addition of 2 sections of 3rd grade was approved by all Board members except Mr. Vance.

10. Mr. Jeff Gray, Vice President of Engineering, gave an Engineering report that included an update on the Facility Master Plan concept for 2029.
    A copy of this report is attached and made a part of these minutes.

11. Mr. Dudley Rowe gave an update on the GMC Foundation that included information on their Strategic Goal, FY18 wrap up, number of gifts/donors, and their FY18 Audit.

12. PRESIDENT’S REPORT

    General Caldwell stated GMC is always working to find funding to support students. Two ways GMC is supporting this effort is by requesting increases to both the Federal Work Study program and Federal Supplemental Educational Opportunity Grant. These funds go to low income students working on campus and in the community. Funds received are disbursed to the students. Last year both of these programs allowed us to pay $641K to our students. This year we've requested $888K to meet the demand for support of these students.

    Today, General Caldwell recognized our longest serving GMC employee, Ms. Maria Collins. Ms. Collins has worked at GMC for 35 years in the Business Office. We commend her for her service to our school.

    General Caldwell invited all of the Board members to take a tour of the Prep School Annex and Jenkins Hall.

    Earlier this week General Caldwell was invited by NewDay USA to serve as a panelist at an event at the Library of Congress commemorating National Gold Star Mother’s and Family’s Day. As you all know, NewDay USA provides full scholarships to Prep School students who have parents killed in combat, and those who also came home 100% disabled. We currently have 4 students who lost their fathers, and 8 others with a 100% disabled parent who receive these scholarships. While in Washington, General Caldwell did get a commitment from NewDay USA to provide additional scholarship support for our Prep School students. He also invited the Chairman of NewDay to visit the college to better understand the educational opportunities we are providing.
During the visit he will also observe our focus on Character Development, possibly generating additional support for the Prep School and the College.

GMC has preparatory programs with the United States Military Academy and the United States Coast Guard Academy. The United States Air Force Academy will visit GMC next month to explore the opportunity of partnering with GMC to have a preparatory program on our campus. The United States Naval Academy is also exploring the idea of a preparatory program at GMC.

General Caldwell thanked the Foundation for all of their hard work and dedication to securing funds for our endowments directly supporting our Students. The overall endowment fund has doubled in size in the last 5 years. This ultimately helps support our students through scholarships. He did ask if any Board members know of any potential donors, please inform General Caldwell, Dudley Rowe or Mark Strom. GMC will then make introductions.

General Caldwell asked all Board members to assist GMC (through personal contacts the Board may have with the Governor or his Office of Planning and Budget) to ensure the proposed Funding Formula for GMC be included in the Governor’s Budget Proposal for next year.

General Caldwell also asked the Board members to help with recruiting junior college students at the Milledgeville Campus. At the Milledgeville Campus enrollment dropped by 9% and credit hours decreased by 12%. The institution as a whole is growing, and has been growing the last five years; however, the Milledgeville Campus has been stagnant for the past 3 years.

General Caldwell and others in the leadership have been meeting with the local community to share what GMC has to offer. They’ve recently met with the Milledgeville City Council and the Baldwin County Board of Commissioners, and will meet with the local Rotary Club and present at the Chamber of Commerce’s Eggs & Issues in November.

13. The next meeting of the Board was scheduled for January 22, 2019.

14. There being no further business, the meeting was adjourned.

Randall A. New
Chairman

Doris Renfroe
Secretary-Treasurer

Reviewed by: LtGen. William B. Caldwell, IV
President, Georgia Military College