

QEP Committee

Thursday, September 19, 2013

President's Conference Room: 11:00 am

MEMBERS PRESENT: COL Van Horn, Dr. Isaac, Dr. Holmes, Ed Madden, Jody Yearwood, Amanda, Bond, Kara Jensen, Jeff Wells, Tarn Burton, Randy Elvidge, Andrea Bourne, Justin Mays, Joy Hughes
MEMBER/S ABSENT: LTG Caldwell, COL Pat Beer, Katie Johnson, Ursula Lande

Opening Remarks:

Dr. Isaac opened the meeting with updates to the QEP committee members. Ursula Lande, Milledgeville department chair for Social & Behavioral Sciences, will be joining the group. Mrs. Lande has had previous grant writing experience, and we are pleased to have her join the committee. COL Van Horn is added as Interim GMC President with LTG Caldwell, incoming.

Dr. Isaac reviewed the new timeline, noting that the plan will be one year less than anticipated. No problems are expected with this new timeframe.

Discussion:

A wide range of topics gathered from students, faculty and staff were provided to the committee for review. The purpose of this meeting was to narrow the focus to four or five topics. Dr. Isaac reinforced that the plan must be based on student learning and not retention. COL Van Horn questioned if this QEP should be linked back to the first QEP. The committee took this into consideration as they made their selections as well as the possible difficulty of assessment for items chosen. Mrs. Bourne explained that base line data for several areas already exists and she reassured the group that assessment would not be a problem. The following topics were chosen:

*Written and Oral Communication
Information Literacy*

*Critical and Creative Thinking
Teamwork and Problem Solving*

Dr. Isaac asked for volunteers to write a problem statement for each area and provided written guidelines. For this task, it was decided that the topics be separated with the possibility of grouping them together again at some future time during the plan. Once the statements have been received, Dr. Isaac will survey the students, faculty and staff again to assist with the final decision of topic selection.

Taskers:

The following members will complete a problem statement and email to Dr. Isaac by October 11, 2013. Mrs. Bourne will provide data already collected on some of these topics to the member(s) assigned below.

- Written Communication Kara Jensen
- Oral Communication Susan Isaac
- Critical Thinking Susan Isaac & Justin Mays
- Information Literacy Jeff Wells
- Problem Solving Tarn Burton
- Teamwork Randy Elvidge

Meeting Adjourned: 12:42pm
Next Meeting: TBA