MEETING: Board of Trustees, Georgia Military College, Sibley-Cone Library, Monday, July 9, 2012, 6:00 p.m.

PRESENT: Randall A. New, Chairman of the Board; Members: Doris Renfroe, Thomas L. Davidson, Jr., Richard A. Bentley, George Hogan, Sr., and Alberto C. Martinez, Jr.; MG Peter J. Boylan, President of Georgia Military College; and other interested parties.

ABSENT: Carolyn T. Thomas.

BUSINESS:

1. Chairman of the Board, Randall A. New, having declared a quorum to be present, called the meeting to order.

2. Mr. Martinez moved that the minutes of the meeting on April 9, 2012, be approved. Mr. Hogan seconded the motion. The minutes were approved by unanimous vote.

3. Dr. Davidson reported that the Finance Committee met prior to this meeting and found everything to be in good order except for excessive accounts receivable for both the Prep School and the Junior College. MG Boylan stated that all students whose accounts are in arrears as of December 31, 2012, will be removed from the school.

4. Mayor Bentley made the motion to continue the terms of Dr. John H. Ferguson, Mr. Joe Mobley, Mr. Stephen Simpson, and Mr. Russell Walden as Advisory Members to the Board of Trustees from the Georgia Military College Foundation. Mr. Martinez seconded the motion, and the motion was passed by unanimous vote.

5. COL Van Horn gave an enrollment report. A copy of the report is attached and made a part of these minutes.

6. Mr. Gray provided an update on construction projects for Georgia Military College. A copy of his report is attached and made a part of these minutes.

7. Dr. Holmes presented the minutes from the April 14, 2012, faculty assembly and minutes from two called faculty assembly meetings in June 2012 for approval. Mr. Hogan made the motion to approve the minutes as presented. Ms. Renfroe seconded the motion, and the minutes were approved by unanimous vote.
8. Dr. Holmes reported that the Board of Trustees Junior College Committee met on June 22, 2012. A copy of the minutes from the meeting are attached and made a part of these minutes.

9. Mr. Rowe provided an update from the Georgia Military College Foundation regarding fund-raising, the health and wellness center campaign, and the endowment value. He also presented suggested names for the health and wellness facility for consideration.

10. Ms. Harrison provided an update from the Alumni Board Executive Committee. Alumni Weekend has been scheduled for October 19 and 20, 2012.

11. PRESIDENT’S REPORT

    COL Beer provided a briefing of the Junior College Student Honor Councils for the 2012 school year.

    COL Beer reported that the U. S. Coast Guard Academy is sending 18 cadets to Georgia Military College for the 2013 school year. Three additional students who are interested in attending the Coast Guard Academy will come for the 2013 school year as self-paying cadets.

    MG Boylan reported that no FY 2013 unfinanced requirement will be approved until after the start of fall term in order to assess the status of the budget at that time.

    MG Boylan expects to interview an executive from Parker Executive Search as a search firm for President of Georgia Military College.

    The Advancement Office is working with Charlie Jenkins, a Georgia Military College alumnus from Albany, Georgia, to arrange an alumni gathering during the 2012 Alumni Weekend.

    MG Boylan briefed the Board regarding a complaint filed with the U.S. Department of Education Office for Civil Rights in Atlanta, Georgia, regarding a Prep School student.

    MG Boylan reported that Ms. Shana Reid is the new Director of the Augusta Campus, replacing COL Bruce Wright who retired effective June 30, 2012.

12. MR. HOGAN MADE A MOTION TO ENTER INTO EXECUTIVE SESSION FOR DISCUSSION OF A PERSONNEL ISSUE. MS. RENFROE SECONDED THE MOTION, AND THE MOTION WAS APPROVED BY UNANIMOUS VOTE.

13. After returning to open session, Mayor Bentley made the motion to appoint Ms. Doris Renfroe as Acting Secretary-Treasurer for the Board of Trustees. Mr. Hogan seconded the motion, and the motion was approved by unanimous vote.

14. The next meeting of the Board was scheduled for October 15, 2012.
15. There being no further business, the meeting was adjourned.

___________________________________ _____________________________________
Randall A. New     Doris Renfroe
Chairman     Acting Secretary-Treasurer

Reviewed by:  ___________________________________________
MG Peter J. Boylan
President, Georgia Military College
GMC ENGINEERING UPDATE

Issues/Concerns:

- We are working with the Attorney General’s office and his local special assistant to get clear title to several pieces of property. These actions are expected to continue until the end of this year. Clear title is required before we can use state funds for construction.

- In Fairburn we continue to work with the City for construction of an additional classroom building. The City has funds available to construct an additional building and has hired a design team to determine the requirements. We expect to occupy the building for the fall 2014 quarter.

Recent projects include:

- We are finalizing the program design for GMC-009 the Health and Wellness Center. We have selected Lord, Aeck & Sargent to be our architectural as well as our design firm and they have a contract in place. They have Heery International as their engineering firm. Heery has a major presence in the athletic facilities market. We have selected Skanska to be our construction managers and are finalizing their contract.

- In Columbus a ground breaking ceremony was held on June 14th and construction is underway. The facility should be ready for classes January 2, 2013.

- We have started our summer projects. We painted the classrooms in Usery Hall and are installing vinyl trim on Parham, Admissions and Alumni. We continue to aerate and sand athletic fields. Additional HVAC has been installed in Parham office areas. The gym floor has been refinished and unnecessary duct work causing problems was removed in Cordell. A major project that we have started is the removal of all asbestos from the Ennis building. When this project is complete campus will be asbestos free. The
engineering offices have temporarily relocated to the ground floor of Miller Hall. We expect to be complete in approximately two more weeks.

- We have also cleaned and painted the service hall to the kitchen. The appearance of this area has improved significantly.

As well as many other maintenance projects around campus.

Future projects under consideration

- Additional athletic fields continued to be required. There are only two possible areas where we can reasonably construct a field. One is on the north side of Greene Street east of Warren and the other is south of the current practice fields in the vicinity of E. Baldwin Street. The City Attorney has indicated that it is acceptable for the City to vacate the properties requested by General Boylan in May. The City Council is expected to approve our request during their July meeting and our attorneys have drafted the required documentation. The GMC Foundation is continuing their attempts to purchase three lots in the vicinity of Ruark that are needed to expand in that area. One property was foreclosed recently and we expect to be able to purchase it from the finance company. The other two owners have not been approached.
College Committee Minutes (June 22, 2012)

Dr. Holmes presented the Junior College Committee of the GMC Board of Trustees with information regarding the current status of Academic Affairs. The presentation was provided to Mr. George Hogan and Mayor Richard Bentley.

The following topics were discussed:

**Enrollments, Faculty, Degree Programs, and Graduation.** In the four years from Fall 07 to Fall 11, enrollments (unduplicated headcount) have grown from 4,810 to 6,404. This represents a 33% increase or an average of a little over 8% per year. The number of full-time faculty and the number of degree programs have also increased. The graduation rate remains consistent at 21% +/- 1%.

**Core Curriculum Revision.** In order to support a goal of increasing the graduation rate, a revision of the core curriculum was conducted by the faculty. The revision reduced the number of credit hours required to graduate by an average of 12 hours across all program. The core curriculum revision also allowed for a better alignment of GMC curriculum with the curricula of the Board of Regents (BOR) schools. This alignment should support better transfer of courses to the BOR schools.

**Articulation and Transfer Admission Guarantee (TAG) Agreements.** Efforts are underway to significantly increase the number of articulation and TAG agreements between GMC and follow-on institutions.

**First Year Experience (FYE).** The FYE program was launched in Fall 1 of 2011. The purpose of the program is to focus on helping GMC students succeed during their first year.

**Reading Horizons.** Reading Horizons is a software program that when coupled with classroom instruction has shown to be successful in helping students achieve a reading competency at a quicker rate than classroom instruction alone.

**LSS Math Pilots.** Given the success of Reading Horizons, several pilots utilizing mathematics software programs will be initiated in FY13.

**Ethics Honors Scholars Program.** This program is currently under development by faculty. The goal is to develop a program that will require selected students to become more engaged in character development opportunities and, if successful, to be recognized as a distinguished graduate of the program.

**Academic Master Plan.** A small task force of faculty are currently in the process of developing an Academic Master Plan that will identify goals to be achieved by GMC. This plan will guide academic initiatives over the next five years.

**SACS Fifth Year Interim Report.** A recent requirement directed by the Department of Education to accrediting agencies (SACS for GMC) is a Fifth Year Interim Report. This report requires colleges to respond to a reduced number of compliance standards, as compared to the full compliance report that is required every ten years. GMC must submit its Fifth Year Interim Report by mid-September 2012.

Respectfully submitted,

P. M. Holmes, Ph.D.
Vice President for Academic Affairs/Dean of Faculty
Georgia Military College
AFFIDAVIT

Personally appeared before the undersigned attesting officer, duly authorized to administer oaths, 

Randall A. New, who after being duly sworn, deposes and an oath states the following:

(1) I was the presiding officer of a meeting of the Georgia Military College Board of Trustees held on the 9th day of July 2012.

(2) That it is my understanding that O.C.G.A. §50-14-4(b) provides as follows:

When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the chairperson or other person presiding over such meeting shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.

(3) The subject matter of the closed meeting or close portion of the meeting held on the 9th day of July 2012, which was closed for the purpose(s) of discussion of a personal issue as allowed by O.C.G.A., Title 50, Chapter 14, was devoted to matters within those exceptions and as provided by law.

(4) This affidavit is being executed for the purpose of complying with the mandate of O.C.G.A. §50-14-4(b) that such an affidavit be executed.

This 9th day of July, 2012.

Randall A. New

Presiding Officer

Sworn to and subscribed before me this 9th day of July, 2012.

Notary Public

Sharon E. Leverett

Notary Public for the State of Georgia
Baldwin County
My Commission Expires 4/18/2016
# Georgia Military College

**Summer Quarter 2012**

3 Year Comparison--Final to Current Budgeted/Actual Five Quarter Hour Enrollments

Current Figures as of June 13, 2012

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**Note:**
- Milledgeville drop/add ends 6/12/12
- Sandersville drop/add ends 6/12/12
- Madison drop/add ends 6/12/12
- Augusta drop/add ends 6/8/12
- Valdosta drop/add ends 6/8/12
- Fairburn drop/add ends 6/8/12
- Robins drop/add ends 6/8/12
- Columbus drop/add ends 6/8/12
- Stone Mountain drop/add ends 6/8/12
- Online Campus drop/add ends 6/8/12
### Georgia Military College
#### Summer Quarter 2012

3 Year Comparison--Headcount and Credit Hour Enrollment Compared to Current

Current Figures as of June 13, 2012

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<tr>
<td>Grand Total</td>
<td>3362</td>
<td>3366</td>
<td>3453</td>
<td>87</td>
<td>2.58%</td>
<td>34952</td>
<td>35034</td>
<td>36081</td>
<td>1047</td>
<td>2.99%</td>
<td>$3,990,177</td>
<td>$3,764,641</td>
<td>($225,536)</td>
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**Note:**
- Milledgeville drop/add ends 6/12/12
- Sandersville drop/add ends 6/12/12
- Madison drop/add ends 6/12/12
- Augusta drop/add ends 6/8/12
- Valdosta drop/add ends 6/8/12
- Fairburn drop/add ends 6/8/12
- Robins drop/add ends 6/8/12
- Columbus drop/add ends 6/8/12
- Stone Mountain drop/add ends 6/8/12
- Online Campus drop/add ends 6/8/12

FY12 Matriculation Revenue: $1,559,639
FY13 Matriculation Revenue: ($206,796)

Refer Questions to:
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