



# Career Services

*“Your journey to career success begins here...”*

Gwynedd-Mercy College ♦ Campbell Hall ♦ Ext. 230 ♦ [careerservices@gmc.edu](mailto:careerservices@gmc.edu)

Career Development is an ongoing process that requires both a vision and a marketing strategy to take full advantage of existing opportunities and achieve optimum success. Whether you're a freshman gathering information to make informed career choices or a senior preparing for the job search, you're about to embark on one of the most important, fulfilling journeys of your life.

## Services we offer students and alumni:

- ❖ Individual appointments or workshops
- ❖ Help with Choosing a Major or Career
- ❖ Resume and cover letter assistance
- ❖ Finding internships and volunteer opportunities
- ❖ Job searching: both part and full-time
- ❖ Interviewing strategies: including conducting practice interviews
- ❖ Provide information on different jobs and careers
- ❖ And much more...

## Web resources:

- ❖ Career Services website: [www.gmc.edu/careerservices](http://www.gmc.edu/careerservices) (this website contains lots of information on the entire career development process).
- ❖ Job Search Website: [www.collegecentral.com/gmc](http://www.collegecentral.com/gmc) (the Internet job posting system for all GMC students and alumni. Provides jobs, internships, volunteer opportunities and more).
- ❖ Facebook: [www.facebook.com/careersgmc](http://www.facebook.com/careersgmc) (posts information on GMC Career Services and also posts jobs and information on events and activities).
- ❖ Blog: <http://careerservicesgmc.blogspot.com/> (this page provides career information and tips).

### **Career Services Information: :**

Nick Schaefer, Director

Sarah Kohut, Associate Director

Christina Theodos, Graduate Assistant

**Hours:** Mon.-Fri. 9-5; Wed. until 6:30 p.m. during semester.

(Contact Office for additional hours)

**Location:** Campbell Hall

**Phone:** 215-646-7300, ext. 230    **Email:** [careerservices@gmc.edu](mailto:careerservices@gmc.edu)

*Give us a call or email to setup an appointment.*

