

GWYNEDD-MERCY COLLEGE  
UPWARD BOUND PROGRAM

Post Date: March 11, 2010

JOB ANNOUNCEMENT

**Residential Tutor/Counselor**

The Upward Bound Program of Gwynedd-Mercy College is looking for Tutor/Counselors for our summer component. Upperclassmen (sophomores, juniors and seniors) are encouraged to apply.

**JOB DESCRIPTION**

The Tutor/Counselor position involves a five-week commitment (generally from the last week in June until the last week in July) to a residential program at Gwynedd-Mercy College. Tutor/Counselors work with high school students from Sunday afternoon until Friday afternoon. The Tutor/Counselor position is very intensive and involves being available 24 hours a day. The Tutor/Counselor also assists faculty members in small classes, provides tutoring in the evenings, helps lead recreational and cultural activities, supervises students in the resident halls, enforces the program rules and regulations, and acts as advisor and mentor to the students in the program. Tutor/Counselors must participate in a mandatory training prior to students arriving to campus.

**QUALIFICATIONS**

- Excellent interpersonal skills, good academic standing, and administrative and organizational skills are highly desirable for the position.
- Tutor/Counselors must have academic competence in at least one academic area: English, Math, Science, and Foreign Languages.
- Some experience working with teenagers, community organizations, and/or academic programs is highly desirable for this position.
- Tutor/Counselors are individuals that demonstrate maturity, good judgment, patience, and commitment to providing educational opportunities to students from diverse backgrounds.

**TO APPLY:**

[Applications](#) are available at Career Services located in Campbell Hall, in the Upward Bound Office in Mercy Hall, Room 9, and at [www.gmc.edu/about/upwardbound](http://www.gmc.edu/about/upwardbound).

A personal interview is required of all applicants. Interviews will be held during the months of April and May. Applications MUST be received no later than **April 23, 2010**.

For more information please contact:

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